

Shoshone County

Assessors Office-Appraisal

JOB TITLE: Appraisal II

Opening: May 20, 2025

SUBMIT RESUME TO:

Email: jwhite@co.shoshone.id.us

BENEFITS:

Pay: \$20.25-\$24.75 DOE

Relocation Stipend: \$4000

Full Time Position: 40 Hours/Week, Flexible work schedule

11 Paid Holidays

Vacation

Sick Leave

Medical/Vision Insurance : Employee Monthly Rates:

Employee Single Pays: \$15.75

Employee Joint Pays: \$106.18

Employee Family Pays: \$173.71

Dental Insurance: Employee Monthly Rates:

Employee Single Pays: \$6.00

Employee Joint Pays: \$10.41

Employee Family Pays: \$15.50

Life Insurance: County Pays for a policy that is equal to employee annual salary or \$25,000 Max for Accidental Death & Dismemberment.

Retirement: PERSI: Shoshone County employees receive a pension plan through PERSI. PERSI members are fully vested after five (5) years of employment and receive a lifetime monthly payment upon retirement, which can be passed to the employee's designated beneficiary. The PERSI rates for a general employee are 7.16% and the County pays 11.94%.

DEFINITION

Under the general direction of Appraiser III, Chief Deputy Assessor or Assessor. Performs semi-complex to complex appraisal of property to determine market value. Provides immediate or close supervision to Appraiser I or Appraiser Trainee, as needed.

EXAMPLES OF DUTIES

-Performs detailed appraisal of residential, agricultural, commercial and personal property to arrive at an opinion or estimate of fair market value.
-Interviews persons familiar with property, takes measurements and makes sketches, inspects property for type or quality of construction, condition and functional design; determines “percent good” by independent judgment.
-Considers location and trends or impending changes that could influence future value of property.
-Travels through designated areas, contacts property owners to arrange for appraisals, researches building permits, sales, leases, maps and Assessor’s records, locates new property development by observation and contact with real estate agencies.
-Answers questions of property owner and the public related to the valuation and assessment of property in the field and/or office.
-May be required to testify before local and state agencies; and in court, should appraisals be challenged.
-Attends approved specialized training classes and seminars.
-Performs related duties as required.

QUALIFICATIONS AND REQUIREMENTS

-Must obtain license as Certified Tax Appraiser, Idaho state Tax Commission-ISTC
-Must maintain thirty two (32) hours of professional continuing education every (2) years after certification
-Three (3) years of progressively responsible work experience in the appraisal of real property.
-Successful completion of Appraisal Course 101 & 102 and state certification as AD Valorum Appraiser
-Some specialized appraisal experience in rural, residential, commercial or industrial property desired.
-Good knowledge of current appraisal process.
-Good knowledge of assessment laws of Idaho.
-Some knowledge of the principle of supervision and interpersonal relationship.
-Ability to observe details of property and arrive at an accurate and equitable appraisal using independent judgment.
-Ability to read legal descriptions, plat maps and plans.
-Ability to communicate effectively, verbally and in writing.
-Ability to work under varying and extreme weather conditions.
-Ability to research information to complete work independently; multitask duties
-Ability to maintain confidentiality on sensitive issues.
-Must possess a valid Idaho State Driver’s License.