

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2024

Tuesday, January 23, 2024

There were no regular meetings scheduled this day.

1:00 PM Shoshone Benewah Forest Collaboration Meeting - Zimmerman

ATTEST: Tamie J. Eberhard
County Clerk

By: Sydney Millard
Deputy Clerk

Approved: 
Chairman

BOOK 2024-01-24

PROCEEDINGS COUNTY COMMISSIONERS

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Wednesday, January 24, 2024

The Board convened at **9:30 a.m.** in regular business session and the meeting was called to order.

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Tracy Casady

Deputy Clerk: Sydney Millard

Also, in attendance: Ryan Johnson, Kristina Keating, Steve Collins, Carolyn Collins

CHANGES TO AGENDA: There were no changes to the agenda.

PUBLIC COMMENT: Carolyn Collins said she has an issue with the bed and breakfast in the natural resource zone. She said it needs a conditional use permit. She said she had to file a police report because there was a broken-down truck on the state highway in the right of way that caused vehicles to have to go into the oncoming traffic lane to pass. Commissioner Zimmerman said he spoke with Carolyn previously and asked her to file a formal complaint to the board. They can then turn it over to Planning and Zoning to investigate. Ryan Johnson said himself and Kristina Keating are there to listen and collect information. Commissioner Zimmerman asked Ryan if he sees any problems with the site that Carolyn is referencing. Ryan said they have driven by it in the snow, so there weren't any campers there. He said the Collins have let him know there are online advertisements for the campground that they have seen. Kristina Keating said if Planning and Zoning does an on-site investigation, they would like to tag along in order to pursue any enforcement. Steve Collins said this is perceived compliance. He asked what they are supposed to do when they see things happening. Ryan said they could document things with pictures. Commissioner Dose said he is happy to setup another meeting to further discuss if needed.

The consent agenda was reviewed for consideration as follows:

OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, January 16, 2024 to Thursday, January 19, 2024. Commissioner Zimmerman made a motion to approve last week's minutes, seconded by Commissioner Casady. The motion carried unanimously.

NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
 - Beer, Wine & Liquor Licenses
 - Shoshone County Payables
 - Cancellations/Homeowner's Cancellations
 - Pine Creek Auto Wrecking Yard License

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A motion was made by Commissioner Dose, seconded by Commissioner Casady to table the Pine Creek Auto Wrecking Yard License pending visiting with the owner to discuss requirement concerns. The motion carried unanimously.

A motion was made by Commissioner Casady, seconded by Commissioner Zimmerman to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

Public comment: Robin said that in regard to wrecking yard licenses, how many tires are allowed should be looked at as well. She said she believes a semi can come in with a trailer for them to fill up with tires and haul them off for \$400.00.

4. Executive Session: Indigent Cases: Consideration and Decision.
Executive Session ID Code 74-206(d).

10:00 AM Ambulance Service District Updates

Also, present: Bruce VanBroeke, Matt Beehner

Bruce said they didn't have a board meeting last week due to weather issues. He said they previously discussed recommending Timmie Hunter as the administrative assistant to the Ambulance Service District. The commissioners confirmed this had been approved by them already. Bruce said as of yesterday, all five ambulances were running. They still have Murray fire district's ambulance for now. He asked about what might be happening with the contract they currently have for maintenance. He said they have two vehicles right now that are overdue for service. Commissioner Dose asked if he's any discussion with the fire chiefs. Bruce said very little, they have talked about hiring one person to do everything. Commissioner Dose said he met with the fire departments, and they have a company that they have been using and have offered to approach them and ask about a group discount if both fire and ambulance used them. He is waiting to hear back from them. Bruce said it makes sense, then all the records are all together. Commissioner Zimmerman asked if all the ambulances were back up and running. Bruce said yes. Commissioner Dose asked if we are giving back the Murray district ambulance. Bruce said yes, after they service and clean it, and then prepare a check based on mileage. Commissioner Zimmerman asked about the two new ambulances that have been ordered. Bruce said they are looking at after July right now. He said he thinks they should also keep in mind for budget time that they should probably order another ambulance. They are about two years out. The 2022 ambulance has over 70,000 miles on it already, it has around 10-12,000 when they received it. Bruce said it might be a good idea to get a report out on how many calls they get a month. Commissioner Dose asked if Bruce had a list of board members and term expiration dates. Bruce said no. Commissioner Casady said she has an email out to Britney on this as well. Matt said there was a resolution done that states its essentially at the board's discretion. Bruce said billing wasn't getting turned in to the county, so they checked with the billing company, and it was just a lag. He said money is looking pretty good. He said the fire chiefs are doing great and keeping things going. Commissioner Dose asked Bruce to get in touch with Chief Miller on the maintenance company. Bruce said they need to think about what to do after the two new ambulances arrive, either keep some ambulances or maybe surplus some. There being no further business the meeting adjourned.

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11:00 AM To Review SLFRF Funding Requests

Also, present: Colleen Rosson, Captain Lopez, Matt Beehner

Colleen explained there is a request to set aside \$2,000 to go towards grant match for balcony repair. She said we shouldn't need to use this amount, but it will look good on the grant application. She is applying for \$9,500. Commissioner Zimmerman asked when the SLFRF has to be spent. Colleen said it must be allocated by the end of the year and spent and invoiced by September 2026. Commissioner Dose asked where the balance stands currently. She said there is \$107,000 uncommitted of the original \$800,000 available. Commissioner Zimmerman made a motion to set aside \$2,000 of SLFRF funds towards the grant match for the balcony project, seconded by Casady. The motion carried unanimously. Next, Colleen said she has two invoices from CSN that are outside of the original expected work that was approved. One invoice for \$529.00 and one for \$1,820.21. Captain Lopez said he received an invoice from CSN on January 17th for \$4,832.50 that was a surprise. He said in his building maintenance budget he only has \$10,257.00 remaining. Commissioner Zimmerman asked what CSN is. Captain Lopez said Control Solutions Northwest Inc. Commissioner Dose asked what kind of work was done for the invoice. Captain Lopez said it was itemized on the invoice. Colleen said almost everything has come down to the air handling unit. Captain Lopez said he has come up with a checks and balance when it comes to contractors coming in for work to ensure work isn't done without him knowing about it. Commissioner Dose asked if Max approved the work. Captain Lopez said he spoke with Max today and that's what it sounds like. Commissioner Dose said this has been a problem in the past. Commissioner Dose asked who approved the two invoices from December. Colleen said Captain Lopez approved the bill after the work was done. She said in talking with CSN, there is a specific code that identifies "spot work" that is outside of the original scope of work that was previously approved. Commissioner Zimmerman said the invoices seem to have been a necessity. Commissioner Dose agreed, but said his concern is the internal process. He said he would like to meet with Captain Lopez to ensure this doesn't happen moving forward. Commissioner Dose asked how the board would like to proceed. Colleen said there was \$640,000 originally approved for HVAC work, of which \$144,000 remains. Commissioner Dose said his preference would be to have CSN start with Captain Lopez who is over maintenance, and then the Captain can come to the board. Commissioner Casady asked for a plumbing update. Captain Lopez said all the plumbing fixtures are in and completed as of December. He said they are having issues. They had a flood the other day and they are having issues with water temperature. Commissioner Zimmerman made a motion to approve the three CSN invoices totaling \$7,181.71 out of SLFRF funds, seconded by Commissioner Casady. The motion carried unanimously. Public comment: Matt asked for the original bid, they are under that amount still and are still receiving bills? He said that is strange because once the system went in, they should have known they would need to bleed the air out of the lines. Matt asked Colleen if she was able to find out if they received Hecla's grant for balcony repair. Colleen said no, she never found any record. Commissioner Casady confirmed they never applied. Matt said in January of last year, all the money was spent, so many projects must not have spent their full amounts. Colleen said yes, it was allocated. Commissioner Dose asked when the remaining uncommitted funds need to be reallocated. Colleen said quickly. There being no further business the meeting adjourned.

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2:00 PM To Discuss ILED Grant Fund Allocations with County Auditor and Grant Coordinator

Present:

Commissioners: Jeff Zimmerman

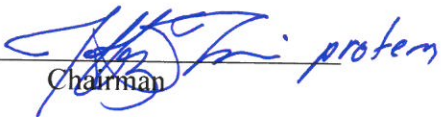
Tracy Casady

Deputy Clerk: Sydney Millard

Also, present: Colleen Rosson, Ben Allen, Tamie Eberhard, Timmie Hunter

Ben explained that Tamie and Mr. Matson who has served to oversee our county audit has provided recommendations on best practice for how to ensure the grant money gets shifted around per the grant requirements and the intention for the funding. He reviewed that the county wrote a grant for a pre-prosecution diversion program of which the board is familiar with the background and history. The grant fund was designed to provide just under \$500,000 to help fund county operations to roll the program out. One of the pieces is that a share of the grant funds were designed to come from grant fund allocation back into the county to fund a deputy prosecuting attorney salary who was going to be assigned to preform the functions of the grant. He said they haven't had any success filling that position and have had other employee's step in to fulfill those functions. Because those funds aren't going through that budget line, they consulted with the auditor who outlined his recommendations for how to bring that money in and get it redistributed to the employees who are doing the work. Ben said his recommendation was to funnel it through a line item that although it has zero dollars allocated to it in the budget, it will essentially result in a wash as the funds will go in and automatically back out for disbursement. Tamie explained it's a movement of money, the fund is paid out of the prosecutor's fund, and then they will reimburse that fund using the grant. She said there is just under four prosecutors budgeted, and they are down to two. People in the office are picking up that work. This is a way to enable them to do the work and reimburse them for the extra workload. Tamie said in the prosecutor's current budget there is a line item for salary temp wages that has nothing budgeted. They will get a memo once a month that says how much money each of the people worked, and then the memo will come before the board to approve and then give to Colleen. She said Ben's office will do the memo and Colleen will do the JV. Colleen said this can be a part of the resolution that Karey already does each month. Public comment: Matt asked if this came through LATCF funding. Colleen said no this is a separate grant from Department of Corrections. Tamie recommended receiving the memo each month by the 24th on the same timeline as payroll process. There being no further business the meeting adjourned.

ATTEST: Tamie J. Eberhard
County Clerk

Approved: 

Chairman

By: 

Deputy Clerk

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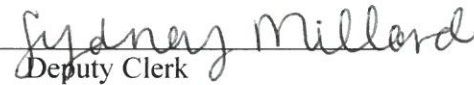
BOOK 2024

Thursday, January 25, 2024

There were no regular business meetings scheduled this day.

ATTEST: Timmie Hunter
Chief Deputy Clerk

Approved:  pro-tem
Chairman

By: 
Deputy Clerk