

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2023

Monday, October 30, 2023

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Deputy Clerk: Sydney Millard

9:00 AM To Discuss Railroad Property Purchase

Also, present: Sheriff Lindsey, Dan Martinsen, Matt Beehner, John Hansen

Commissioner Zimmerman explained himself and Dan have talked with the EPA and the DEQ, who are stating a jail cannot be placed on the property without changing the environmental covenants which would require more remediation and further work. Dan said at that meeting they asked the EPA to analyze the purchase and sale agreement and the original environmental covenants and help them make a decision. While they didn't make a formal decision, they corroborated that the original intent of the environmental covenants was to not have residential long term uses on the property because of the levels of potential contaminations. Dan said they were looking for determination that living there is different than working there. This property doesn't seem to be the best fit for residential uses. He said they could petition the State EPA to amend the covenants, but it would come with additional costs. Commissioner Dose asked if they mentioned why they hadn't said anything to the county sooner. Commissioner Zimmerman said they were never contacted. Sheriff Lindsey said the community has an issue in the sense that crime is not reducing. The amount of incarceration is increasing every year. The jail capacity is over every day. There will be a point if this continues, tough decisions will need to be made about where they will take the inmates, which at the end of the day they have to pay for. She said she isn't sure a new facility will be the answer to their problems as currently they can't hire enough people to staff the jail. They have vacancies that remain open. She said pay raise may help, but it's a tough job that not many people want to work. She said we can't look at the jail as a money maker. Commissioner Zimmerman said Idaho State Law states there must be an appraisal done on the property which hasn't been done yet. Commissioner Dose asked if it would be helpful to get a group together to discuss long range solutions. Sheriff Lindsey said absolutely. Dan said the Local Emergency Planning Committee would be a good place to start. Commissioner Dose said they can look at grant funding possibilities for a formal study of the jail building. Commissioner Zimmerman said they've had to use \$1.7 million of the Maverik sale for the budget, which was originally going to be used to purchase this property. He believes its not viable to purchase the property at this time. Commissioner Zimmerman made a motion to withdraw from the offer, seconded by Commissioner Dose. The motion carried. There being no further business the meeting adjourned.

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10:00 AM To Discuss LATCF Funding for Outside Audit Work and Copy Machine Lease Payoffs

Also, present: Colleen Rosson, Josh McDonald, Matt Beehner

Commissioner Dose explained they won't be discussing the copy machine lease payoffs as Commissioner Casady was leading that research and she is absent today. Commissioner Zimmerman said the auditor will perform an analysis of the audit and financial statements for the past five years. They will review the 2023 budget from actual information. They estimated 40-50 hours of partner and manager time, fees ranging from \$9,200 to \$11,500. If the county requests them to travel and be in person, it would be additional expense for flight, transportation, hotels, and time. Commissioner Zimmerman said he believes the audit can be done remotely. Commissioner Dose agreed, as the key thing is to get going quickly. Colleen confirmed that they originally set aside \$5,000 for an outside audit. Commissioner Dose made a motion to set aside an additional \$6,500 of LATCF funds to cover the cost of a remote audit, seconded by Commissioner Zimmerman. The motion carried. Commissioner Dose said he has started discussions with the prosecutor and others to brainstorm other sources of income for the county. Commissioner Zimmerman said he has as well. Matt said he is glad the audit will take place. Josh asked who is completing the audit. Commissioner Zimmerman said Eide Bailly out of Boise, and they also have a Spokane office. Josh asked if the auditor has the ability to call and interview any staff they need. Commissioner Zimmerman said yes. Commissioner Dose said this is a fact-finding mission, they have to figure out how the error occurred so they can start to turn it around.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

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SHOSHONE COUNTY, IDAHO

BOOK 2023

Tuesday, October 31, 2023

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

9:30 AM Monthly Department Head Meeting

Also, present: Randy Hoskins, Colleen Rosson, Jessica Stutzke, Dan Martinsen, Trish Brown, Matt Beehner

Randy/Maintenance: Randy said they are working on getting the heat up, it is still set on summertime settings. He met with Apollo Solutions who help with energy savings and repair work of government buildings. They also provide grants, research, and low-income loans. They will be providing pricing on solar skins for the building windows to help with cooling in the summer. They would like to meet with the board in the next week or two. The third phase of the floor restoration has started. He is starting to prep for snow removal. There is a new lock on the side door. He is almost done framing the 3rd floor office.

Colleen/Grant Administration: Colleen said she is working on the STOP grant that is a continuation for the domestic violence grant through the prosecuting attorney. They are still working on finding a counselor for the ILED program, they have an interview today. The Idaho Transportation Department bus grant is due in January. She met with the preservation group and a construction and historic preservation construction group out of Spokane to look at the balconies. They had a meeting with Idaho Libraries and did some planning and asset preparation regarding broadband in Shoshone County. She has applied for USDA planning grant to keep going with Solarity.

Jessica/Public Works: Jessica said they have a position open for a full-time operator in Osburn. They have temporary positions as well. They are preparing for winter, clearing right of ways. Commissioner Zimmerman asked if they have any temporary positions in Calder. Jessica said there will be one position in Calder. Commissioner Dose asked if there is any update on the sand shed up government gulch. Jessica said that will be built by the Smelterville crew. Because the weather changed so quickly, they have opted to wait until spring. She said they are waiting to hear back from the Strategic Initiatives grant which entails about a mile of paving on Silver Valley Road. They were awarded \$200,000 for Old River Road from the RAC grant. She plans to notify the newspaper with the results of both grants.

Dan & Trish/Planning & Zoning: Dan said they are up 20% in building permits. They've done seven subdivisions and four or five conditional use permits. Each one is a public hearing process. They've been working through code enforcement issues related to use of RVs, cabins, tiny homes, etc. for places to live. They've also been looking at building permit application programs.

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The Planning and Zoning Commission has been working on the Mountain Overlay District ordinance. They've also been working on establishing access road standards. Commissioner Zimmerman noted they have been working with the Assessor's office and Public Works on building permit violations. Specifically, those who may not have gotten a permit before building. Dan/Emergency Services: Dan said this year they are taking a drop in pay for the SHSP grant, a couple thousand dollars less. The EMPG grant went up about \$1,500. Applications have been submitted for both. The 2022 EMPG reimbursement has been applied for and accepted. They've been working through the Local Emergency Planning Committee on a review and update of the Emergency Operations Plan. He will bring this to the board for approval in the coming month. He has been working with Bill McLeod in Fire Mitigation on updating the community wildfire protection plan. He recently pulled out the mass casualty unit trailer. They are working on getting it to more functional use. It is located at the Osburn station.

Commissioner Zimmerman said he went to Calder and Avery last week for office hours. One of their concerns is their fire department is needing equipment and extra training. He is meeting with District 1 today to see if they can lend a hand. He will meet with District 2 as well as Prichard. He spoke with the Sheriff yesterday and they want more of a presence down there. Commissioner Casady said she will be at the Beanery in Kellogg with the Mayor of Kellogg for coffee and conversations with the community on Monday. She also shared she accomplished lowering speeds in the construction areas on the freeway. Commissioner Dose said employees received a letter today with their paychecks noting the extra admin days. He said they continue to move forward, knowing we have the budget crunch and actively looking at revenue ideas. He's hoping they can start looking at progressive ideas and improvements more than fixing issues.

10:30 AM To Discuss Groomer Truck Purchase

Also, present: Colleen Rosson

Commissioner Casady explained that in a previous meeting when it was brought up that the Snowmobile Groomer Board wanted to look at buying the truck, Chris Pfhal mentioned it had been originally purchased for \$5,000, and now being sold for \$15,000. She read an email she sent to Bruce Van Broeke asking for documentation of the purchase price and additions added to the vehicle to justify the \$15,000 sale price. His response was the price is what it is, and they can surplus the vehicle if there's a problem. Commissioner Zimmerman asked who bought the truck originally. Commissioner Casady said the Mullan Fire District. Commissioner Dose said the \$15,000 sell price doesn't sound reasonable with the limited information they have in front of them currently. Colleen recommended a good stewardship measure of doing an inspection on the vehicle. Commissioner Zimmerman said he will go look at the vehicle and get a blue book price. Commissioner Zimmerman made a motion to table for one week for further investigation, seconded by Commissioner Casady. The motion carried unanimously. There being no further business the meeting adjourned.

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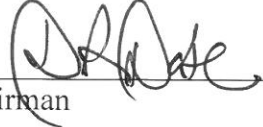
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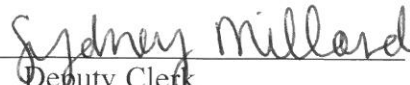
11:30 AM Bid Approval for Grader Lease

Also, present: Jessica Stutzke, Matt Beehner

Jessica explained that one of the grader's in the Osburn district is going back, as it is currently on a seven-year lease program. These bids are to replace that grader and lease. Jessica said she got two Sourcewell quotes. She requested seven-year leases from Western States and Pape on CAT and John Deere. CAT came back with a seven-year quote, and John Deere provided a five-year lease, which is their maximum. The CAT machine is a 150-15 all wheel drive and the John Deere is a 772 GP. Both are equipped with wing and nose blades. The CAT machine bid is a \$51,073.95 annual payment. The John Deere machine bid is \$53,232 annual payment. She said its nice to have a mix of leased equipment as opposed to owning as it allows them to control their maintenance costs better. Jessica recommended the CAT machine. Commissioner Zimmerman asked if this was budgeted for, Jessica said yes. Commissioner Zimmerman asked how many hours are allowed. Jessica said for five year its 2,000 and 2,500 for the seven-year lease, and they are always under hours. Jessica said they tend to lean towards CAT, because of service. Matt asked if it was right that the CAT would cost almost \$100,000 more than the John Deere. Jessica said yes, but its important to look at what we would do for years 6-7. We don't know if we'd be in the position to be able to financially purchase another piece of equipment. Commissioner Casady about the kind of response and maintenance plan that John Deere provides. Jessica said it is very comparable. They don't have as much John Deere equipment. Matt said on their budget request sheet this wasn't listed. Matt also said that under light vehicles, there is only \$120 noted. Jessica said there was typo that she caught in August, the amount was supposed to be \$120,000 and was brought to the Budget Clerk's attention and was fixed. Matt said what was approved was \$120. The board will look into this and any remedies. Commissioner Zimmerman made a motion to approve the Western States CAT bid for \$51,073.95, seconded by Commissioner Casady. The motion carried unanimously.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

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SHOSHONE COUNTY, IDAHO

BOOK 2023

Wednesday, November 1, 2023

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

9:00 AM Post-Renewal Insurance Review – Tracey Yost

Also, present: Tracey Yost

Tracey explained this is a recap of the insurance renewal, and a change to gain any feedback from the board. Enrollment and the health fair seemed to have gone well. Commissioner Dose said he got hung up on the price increase but appreciates Tracey's willingness to help them feel comfortable with the best deal they could get. Commissioner Zimmerman said it went well, he appreciates Tracey looking at other avenues and all the hard work. Tracey provided a snapshot document to the board of income and paid claims for medical and drug for Shoshone County. He said United Healthcare seems to be moving into North Idaho more and more. Commissioner Dose asked if there's anything they can do to keep costs down for next year. Tracey said that rolls into how involved a county wants to get in a wellness program. He said a robust wellness program would require leadership being fully engaged. The board is interested in seeing more information. Tracey said the wellness fair began to slip around Covid, which may have contributed to the lack of participation this year. He said internal champions are necessary to drive the program in order to see the benefits. Commissioner Zimmerman asked if there are other times of year the wellness fair could be held when things are less busy. Tracey said yes, maybe early spring or summer would be better. The board agreed. Tracey asked if the budget would allow for incentives for the employees to engage in the program. Commissioner Dose said LATCF may be an option. Tracey suggested after the first of the year to discuss options. The board agreed. There being no further business the meeting adjourned.

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The Board convened at **9:30 a.m.** in regular business session and the meeting was called to order.

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

Also, in attendance: Tamie Eberhard, Ann Marie Hunt, Matt Beehner

PUBLIC COMMENT: Matt asked if the credit cards approved were for the fire chiefs. Commissioner Dose said yes.

The consent agenda was reviewed for consideration as follows:

OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, October 23, 2023 to October 27, 2023. A motion was made by Commissioner Zimmerman to approve the minutes, seconded by Commissioner Casady. The motion carried unanimously.

NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
 - Beer, Wine & Liquor Licenses
 - Shoshone County Payables
 - Cancellations/Homeowner's Cancellations
 - Resolution 2023-30 A Resolution Approving Credit Card Accounts for Shoshone County Ambulance Service District

CHANGES TO AGENDA: There were no changes to the agenda.

A motion was made by Commissioner Casady, seconded by Commissioner Zimmerman to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d). A motion was made by Commissioner Casady, seconded by Commissioner Zimmerman to go into Executive Session per Idaho Code 74-206(d). Roll call vote: Commissioner Casady – Aye, Commissioner Dose – Aye, Commissioner Zimmerman – Aye. The motion

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carried unanimously and the public exited the room. The Board adjourned from Executive Session and a motion was made by Commissioner Zimmerman to approve case #2023-28, seconded by Commissioner Casady. The motion carried unanimously.

10:00 AM ICRMP Presentation – Debbie Ferguson

Also, present: Debbie Ferguson, Bruce Van Broeke, Matt Beehner

Debbie introduced herself to the board as the North Idaho representative for ICRMP. She reviewed the reference manual highlights. In the governance tab, she noted Leslie Duncan, who is the county's representative on the ICRMP board. Debbie also reviewed member benefits, risk management, free of charge resources, adverse action, online resources, coverage, and the claims department. She stated we are living in unprecedented times when it comes to insurance. Debbie said she can do an over the phone member portal presentation if the board would like. There being no further the business adjourned.

10:30 AM Ambulance Service District Updates

Also, present: Tamie Eberhard, Timmie Hunter, Bruce Van Broeke, Karey Eddy, Chief John Miller, Jay Huber, Matt Beehner

Bruce said they had the board meeting to discuss replacing Lori Teeters as secretary. It was unanimously voted that they bring to the Commissioners that they hire Timmie Hunter. He said financials have been confusing and he thanks Karey, Tamie, and Timmie for their help. They moved \$700,000 to the county as previously discussed. There has been discussion on the federal grant for \$192,307.99 for ambulance number two has to be kept in a separate account. They must send bank statements proving that they still have it until the ambulance is paid for. Its currently not in a separate account. He said Tamie did issue a check out of the East Shoshone Ambulance district. Tamie said their accounts are just like a normal checking, once money is deposited its with whatever other money is in the account. Bruce said they owe Prichard/Murray fire \$8,500 and St. Joe fire \$4,330 for quick response unit. They missed payment as it was due July/August. Tamie said Melissa can add these to the annual payments moving forward. Bruce said EMS is putting on a basic EMT class. Chief Miller said it will start in January on Mondays Wednesdays and Fridays for three hours a night at the District 2 fire house. Chief Miller said they passed State

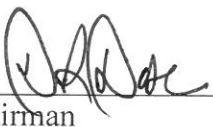
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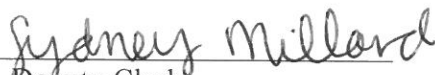
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EMS inspections with no issues. Bruce said they would like to see Commissioners at the Ambulance Service District board meetings. Bruce said they haven't found the two ambulance titles yet. Commissioner Zimmerman said we may need to file for lost titles. Karey said credit cards were ordered for the fire chiefs. Tamie will send the board financials she received from Mary for October 1st. There being no further business the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

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BOOK 2023

Thursday, November 2, 2022

Present:

Commissioners: Jeff Zimmerman

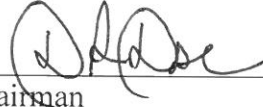
Tracy Casady

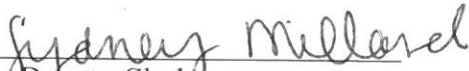
Deputy Clerk: Sydney Millard

2:30 PM To Approve Eidy Bailly LLC Contract – 3rd Floor Courtroom

Commissioner Zimmerman explained the amounts of \$9,200 to \$11,500 have already been approved in a previous meeting, this is the contract so they can get started. Commissioner Zimmerman made a motion to approve the Eidy Bailly Scope and Engagement Agreement dated October 31, 2023, seconded by Commissioner Casady. The motion carried unanimously.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk