

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2023

Monday, July 31, 2023

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

9:00 AM Fiscal Year 2023/2024 Ambulance Service District Budget Workshop

Also, present: Tamie Eberhard, Timmie Hunter, Jerry Brantz, Matt Beehner

Items discussed included the following:

- Decrease in revenue
- Call volume drop
- Behind in billing
- System Design issues
- Call volume vs. population
- Salary increases

ATTEST Tamie J. Eberhard
County Clerk

By: Sydney Millard
Deputy Clerk

Approved: 

Chairman

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Tuesday, August 1, 2023

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

10:00 AM To Discuss Safety Issue i.e. Speed Limits – Jon Cantamessa

Also, present: Jon Cantamessa, Matt Beehner

Jon noted he knows this is a state issue, but he believes the Commissioners could be influential in making change. He thinks the speed limits around the road construction on the freeway are too high. He believes it should be 55 MPH, not 65 MPH. He is worried people will get hurt.

Commissioner Casady asked Jon if he would be interested in attending an Idaho Transportation Teams meeting. He said he is not opposed. Jon said he has spoke with the Public Works director and the Sheriff. Jessica provided a state contact, but Jon thinks he wouldn't have as much leeway as the board. Commissioner Casady will reach out to the State. Commissioner Dose said they could maybe write a letter as well if needed. There being no further business the meeting adjourned.

10:30 AM General Budget Meeting

Also, present: Ben Allen, Peggy White, Matt Beehner, Karey Eddy

Commissioner Zimmerman made a motion to attempt a 1% COLA increase, seconded by Commissioner Dose. The motion carried. Commissioner Casady made a motion to maintain the current insurance, seconded by Commissioner Zimmerman. The motion carried.

Commissioner

Items discussed included the following:

- Registration and training
- NACO
- Office supplies

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Commissioner Zimmerman made a motion to wave the 1% COLA increase for the Commissioners, seconded by Commissioner Casady. The motion carried unanimously.

Coroner:

Items discussed included the following:

- IAC comparisons
- Professional services
- Autopsies

Clerk/Auditor:

Items discussed included the following:

- Veteran's services moved from Indigent fund

Assessor:

Items discussed included the following:

- Double checking benefits
- Capital expense
- DP new development

Treasurer:

Items discussed included the following:

- Salary decrease (change in staff)
- Medical decrease
- Postage increase
- Temporary wages
- Capital expenditure

Elections:

Items discussed included the following:

- Poll worker wages increase
- Travel
- Meals and lodging

County General:

Items discussed included the following:

- No salaries
- Professional services
- Copier lease
- Employee recognition

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Court Records:

Items discussed included the following:

- Salary increases

Building and Grounds:

Items discussed included the following:

- Salary increase due to change in personnel
- Fuel
- Water
- Vehicle maintenance
- Elevator contracts

Disaster Services:

Items discussed included the following:

- Travel
- Rent at the airport

Planning and Zoning:

Items discussed included the following:

- Need for admin and tech
- Behind in work
- Code enforcement officer needed

Prosecutor:

Items discussed included the following:

- Travel
- Chief deputy position salary
- Trial prep increase
- Capital expenditure

Motor Vehicle:

Items discussed included the following:

- Telephone increase
- Salary increase
- Admin costs
- Online renewals
- Office equipment increase

Public Defender:

Items discussed included the following:

- No change, on track

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Data Processing:

Items discussed included the following:

- Internet increase
- Software maintenance

3:00 PM To Approve County Engineering Roster – Jessica Stutzke

Also, present: Jessica Stutzke, Ben Allen, Matt Beehner

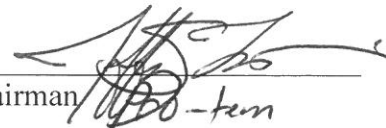
Jessica said they received submissions to the RFQ in all categories. The categories are Professional Land Surveying, General Engineering Services and General Planning Services. All submissions scored and vetted as qualified. She reviewed the rosters as follows. In Professional Land Surveying; Keller Associates, Inc. scored 75 points, Welch Comer Engineers scored 72 points and HMH Engineering scored 63 points. In General Engineering Services; Enrico Consulting, LLC scored 86.5 points, Keller Associates, Inc. scored 83.5 points, HMH Engineering scored 76 points and Welch Comer Engineers scored 65.5 points. In General Planning Services, HMH Engineering scored 82 points. Commissioner Casady made a motion to approve the Shoshone County Engineering Roster 2023 for a 5-year term, seconded by Commissioner Zimmerman. The motion carried unanimously.

7:00 PM Commissioner Casady @ Snowmobile Groomer Board Meeting

ATTEST Tamie J. Eberhard
County Clerk

By: Sydney Millard
Deputy Clerk

Approved: _____
Chairman

Handwritten signature of Commissioner Casady, with the name "Casady" written below it.

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Wednesday, August 2, 2023

The Board convened at **9:30 a.m.** in regular business session and the meeting was called to order.

Present:

Commissioners: David Dose - Chair
Tracy Casady

Deputy Clerk: Sydney Millard

Also, in attendance: Matt Beehner

PUBLIC COMMENT: Matt asked about the Clerk's office doing human resources.

The consent agenda was reviewed for consideration as follows:

OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, July 24, 2023 to July 28, 2023.
Commissioner Dose made a motion to table the minutes for one week, seconded by Commissioner Casady. The motion carried.

NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
 - Beer, Wine & Liquor Licenses
 - Shoshone County Payables
 - Cancellations/Homeowner's Cancellations
 - Hayden Ross Shoshone County FY23 Audit Engagement Letter
 - Hayden Ross Ambulance Service District FY23 Audit Engagement Letter
 - Confirmation of access for Maverik Property

CHANGES TO AGENDA: There were no changes to the agenda.

A motion was made by Commissioner Casady to table the Hayden Ross Engagement Letters and the confirmation of access for Maverik property, seconded by Commissioner Dose. The motion carried.

A motion was made by Commissioner Casady, seconded by Commissioner Dose to approve the consent agenda as presented with specific items addressed as indicated. The motion carried.

Public Comment: Matt stated he thinks the Commissioners should have separate offices.

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2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d). A motion was made by Commissioner Casady, seconded by Commissioner Dose to go into Executive Session per Idaho Code 74-206(d). Roll call vote: Commissioner Casady – Aye, Commissioner Dose – Aye. The motion carried unanimously. The Board adjourned from Executive Session with no action taken.

11:00 AM General Budget Meeting

Also, present: Matt Beehner, Dan Martinsen, Jessica Stutzke

Planning and Zoning:

Items discussed included the following:

- Restructuring of department
- Need for Tech I once Dan leaves P&Z
- Part-time code enforcement officer

Commissioner Zimmerman made a motion to table the salary portion of the Planning and Zoning budget until Friday, seconded by Commissioner Casady. The motion carried unanimously.

Public Works:

Items discussed included the following:

- Grant income increase
- Vehicle maintenance
- County projects
- Lease payments
- Liquid deicer
- Administrative assistant wage & title

District Court:

Items discussed included the following:

- Professional services

Juvenile Justice:

Items discussed included the following:

- Deputy salary

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Misdemeanor Probation:

Items discussed included the following:

- No salaries
- Mileage increase

Historical Society:

Items discussed included the following:

- No changes

Indigent:

Items discussed included the following:

- No salaries
- Veteran's services taken out

Public Defender:

Items discussed included the following:

- Went away with Indigent

Junior College:

Items discussed included the following:

- Who sets amount each year

Parks:

Items discussed included the following:

- Water
- Telephone
- COLA only increase

Appraisal:

Items discussed included the following:

- Salary increase
- COLA, longevity raises
- Medical increase
- Copier maintenance
- Fuel increase
- Postage
- Capital expenditure

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Solid Waste:

Items discussed included the following:

- Tires
- Copier maintenance
- Southlake increase
- Disposal fees
- Lease payment decrease

Weed Control:

Items discussed included the following:

- COLA
- Small equipment decrease
- Capital outlay
- Retirement for non-benefited position

ATTEST Tamie J. Eberhard
County Clerk

By: Sydney Miller
Deputy Clerk

Approved: [Signature]
Chairman

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Thursday, August 3, 2023

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Deputy Clerk: Sydney Millard

9:00 AM 6-County Boundary Joint Ordinance Proposal

Also, present: Dan Martinsen

Commissioner Dose made a motion to table until Planning and Zoning can review and come back to the Commission with more information, seconded by Commissioner Zimmerman. The motion carried. There being no further business the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

By: Sydney Millard
Deputy Clerk

Approved: 

Chairman

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Friday, August 4, 2023

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Timmie Hunter

11:00 AM General Budget Meeting

Also, present: Sheriff Lindsey, Undersheriff Stutzke, Karey Eddy, Tamie Eberhard, Connie Holmquist, Jerry White, James Corning, Kelsey Schultz, Katie Murray, Madison Newell, Matt Beehner, Karen Harshman

Sheriff:

Items discussed included the following:

- Anticipated revenue
- E-ticket grant
- Patrol car financing
- Vehicle expense
- RMS maintenance
- Uniforms
- Training increase
- Weapons increase
- Investigations increase
- Drug task force increase
- DP new development decrease
- Equipment increase
- Search and rescue increase

Appraisal:

Items discussed included the following:

- Travel expense increase
- Fuel increase
- Postage use
- Lease payments
- Sales tax
- COLA increase

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Solid Waste:

Items discussed included the following:

- Tires
- Solid waste collections

Snowmobile:

Items discussed included the following:

- Over budget
- Adopting last year's budget

Commissioner Dose made a motion to increase the County General Reserve by \$86,964, seconded by Commissioner Casady. The motion carried unanimously.

Commissioner:

Items Discussed included the following:

- Waive COLA
- Increase office supplies

Coroner:

Items Discussed included the following:

- Professional services

Building and Grounds

Items Discussed included the following:

- Water
- Gasoline
- Vehicle expense
- Maintenance and fixtures

Disaster Services:

Items Discussed included the following:

- Travel

Elections:

Items Discussed included the following:

- Poll worker wages

Road and Bridge:

Items Discussed included the following:

- Travel other line for Commissioner Travel on behalf of Public Works
- Diesel
- Heavy vehicle maintenance

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Justice Fund

Items Discussed included the following:

- Jail expense increase
- Fuel decrease
- Vehicle expense decrease
- Uniforms
- Lease payments decrease
- Office supplies decrease

ATTEST Tamie J. Eberhard
County Clerk

By: Gydney Millard
Deputy Clerk

Approved: 
Chairman 