

**PROCEEDINGS COUNTY COMMISSIONERS**

**SHOSHONE COUNTY, IDAHO**

**BOOK 2023**

**Monday, July 24, 2023**

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Deputy Clerk: Sydney Millard

**9:30 AM      Fiscal Year 2023/2024 Sheriff Budget Workshop**

Also, present: Sheriff Lindsey, Undersheriff Stutzke, Tamie Eberhard, Matt Beehner

Items discussed included the following:

- Creation of Justice fund last year
- Public defense income
- Sheriff's agreement and refunds
- 5% COLA or merit salary increase
- Decrease in uniforms and badges
- Increase in training
- Increase in investigations
- Increase in drug task force
- Including more detail in line items for clarity

**11:00 AM      Fiscal Year 2023/2024 Treasurer Budget Workshop**

Also, present: Tamie Eberhard, Karey Eddy, Matt Beehner

Items discussed included the following:

- Treasurer fees
- COLA increase
- New elected official
- Deputies' salary decrease due to longevity of prior staff
- Temporary wages to be used during tax season
- Benefits increase
- Copier rental maintenance decrease

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**1:00 PM      Fiscal Year 2023/2024 Solid Waste Budget Workshop**

Also, present: Tamie Eberhard, Richard Brenner, Shelby Wilcox, Matt Beehner

Items discussed included the following:

- Planning for revenue increase
- Adopting the Roads pay schedule
- Decrease in equipment maintenance and repair
- Panhandle Health District Contract
- Admin fees
- Incinerator costs

ATTEST Tamie J. Eberhard  
County Clerk

By: Sydney Millard  
Deputy Clerk

Approved: 

Chairman

**PROCEEDINGS COUNTY COMMISSIONERS**

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**Tuesday, July 25, 2023**

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Deputy Clerk: Sydney Millard

**12:30 PM Fire Mitigation Bid Proposals – Bill McLeod**

Also, present: Bill McLeod

Bill reviewed the details of the South Fork project. This is 33 acres total, with one sealed bid submitted. Bill opened the bid, from Tenderfoot totaling \$90,717. Commissioner Dose asked if they have the money currently for this cost, Bill said yes. Commissioner Zimmerman made a motion to accept the Tenderfoot bid of \$90,717, seconded by Commissioner Dose. The motion carried. There being no further business the meeting adjourned.

**1:00 PM Monthly Department Head Meeting**

Also, present: Randy Hoskins, Mike Smith, Bill McLeod, Colleen Rosson, Trish Brown, Minde Beehner

Randy/Maintenance: Courthouse floors are in the process of being refinished. He is also moving Law Books from the 3<sup>rd</sup> floor. Some have been taken but there are still many books available. The fence around the air conditioning unit will be leaving, he has some bids going to get a new permanent fence.

Colleen/Grants: She has a quote from Bj/IT for environmental controls for Randy to control the air conditioning unit. She is looking into future grants, proceeding with the Prosecutor grant. The job listing has been posted in multiple places.

Mike/Probation: Staying busy, working on the Diversion program. Working on outlining policies and procedures in their weekly meetings. They had two graduations in treatment court. Currently there are seven active people. Christy Miller will be attending training to become a certified misdemeanor probation officer.

Bill/Fire Mitigation: This week cutting and piling at Terra Gulch will be complete. Closing out some grants as well. They will start burning once the State lifts restrictions, usually October 20<sup>th</sup>.

Trish/Planning & Zoning: Keeping busy, working on building permits. Processing conditional use permits.

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**2:00 PM      Application for Hardship Exemption for Parcel #A010000I028A**

Also, present: Karey Eddy, Amanda Steele

Amanda Steele explained her situation. Karey explained the tax deed process which started once 2019 taxes weren't paid. Amanda would need to pay 2019 taxes before July 26<sup>th</sup> to avoid that process. Karey explained that usually hardship exemptions are granted once for an applicant, and Amanda has received exemption in the past. Commissioner Dose stated her best option would be to pay the \$2,412.10 by the next day to avoid the Tax Deed process. Amanda stated she would see what she could do by then. There being no further business the meeting adjourned.

**3:00 PM      Fiscal Year 2023/2024 General Budget Workshop**

Also, present: Tamie Eberhard, Ben Allen, Margie Dorchuck, Jennifer Sieg, Steve Warner, Matt Beehner

Commissioner:

Items discussed included the following:

- 5% COLA increase
- Meals and lodging increase
- Registration and travel increase
- Office supply increase
- Office equipment (change of guard)

Coroner:

Items discussed included the following:

- Large salary increases across the State
- Normal benefits increase
- Buying supplies at the end of the year
- Fuel increase
- Autopsy invoices not received in a timely fashion

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#### Buildings & Grounds:

Items discussed included the following:

- Added Maintenance supervisor
- 5% COLA
- 3 janitors/custodians
- Benefits increase
- \$75 travel
- Increase in maintenance supplies
- Water increase
- Equipment increase

#### County General:

Items discussed included the following:

- Telephone increase
- Audit slight increase
- Professional services decrease
- Advertising and Legal notices increase
- Miscellaneous expense
- Document disposal
- Employee recognition addition

#### Public Defender:

Items discussed included the following:

- Capital expense fund

#### Community Projects:

Items discussed included the following:

- Kootenai Soil & Water Conservation District request
- Silver Valley Senior's request
- Silver Express Bus request

#### Data Processing:

Items discussed included the following:

- Network and computer budget
- Subscription software
- Computer Arts Increase

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Liability Increase:

Items discussed included the following:

- ICRMP increase
- Insurance deductible increase
- Law Enforcement Risk Assessment discount

Self-Insurance Claims: Dental

Items discussed included the following:

- \$89,000 in claims to date
- More families = more cost

Public Health District:

Items discussed included the following:

- Paid quarterly

Historical Society:

Items discussed included the following:

- Two funds
- Sunshine Memorial
- Historical Society
- Two payments a year

Airport:

Items discussed included the following:

- Temporary wages
- Internet expense decrease
- Airplane fuel
- Maintenance increase needed for house
- No grants tracked here

Fish Hatchery:

Items discussed included the following:

- Budget stayed the same, no input and everything looked OK

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Assessor:

Items discussed included the following:

- 5% COLA increase
- Benefits adjustment
- Equipment maintenance increase
- Postage increase
- Zeroed out lease payments (no copier)

Motor Vehicles:

Items discussed included the following:

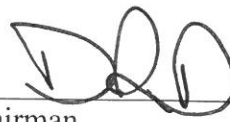
- 5% COLA increase
- Telephone increase
- Office equipment increase

Appraisal:

Items discussed included the following:

- 5% COLA increase
- Commercial appraiser going part time
- Family benefit changes
- Travel increase
- Copier and fax supply increase
- Fuel increase
- Vehicle expense decrease
- Dues increase
- Education and registration increase

ATTEST Tamie J. Eberhard  
County Clerk

Approved:   
Chairman

By: Sydney Millard  
Deputy Clerk

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

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#### Wednesday, July 26, 2023

The Board convened at **9:30 a.m.** in regular business session and the meeting was called to order.

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Deputy Clerk: Sydney Millard

Also, in attendance: Tamie Eberhard, Ben Allen

PUBLIC COMMENT: No public comment.

The consent agenda was reviewed for consideration as follows:

#### OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, July 17, 2023 to July 21, 2023. Commissioner Zimmerman made a motion to approve the minutes, seconded by Commissioner Dose. The motion carried.

#### NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
  - Beer, Wine & Liquor Licenses
  - Shoshone County Payables
  - Cancellations/Homeowner's Cancellations
  - Ambulance Service District Payables 5/18/23-6/15/23
  - Ambulance Service District Payables 6/14/23-7/20/23
  - Resolution 2023-17 Establishing Mileage Allowance For Shoshone County Employees
  - Shoshone County Treasurer Statement of Cash Balances as of June, 2023

CHANGES TO AGENDA: There were no changes to the agenda.

A motion was made by Commissioner Zimmerman, seconded by Commissioner Dose to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d). A motion was made by Commissioner Zimmerman, seconded by Commissioner Dose to go into Executive Session



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per Idaho Code 74-206(d). Roll call vote: Commissioner Dose – Aye, Commissioner Zimmerman – Aye. The motion carried unanimously. The Board adjourned from Executive Session and a motion was made by Commissioner Zimmerman to table, seconded by Commissioner Dose. The motion carried.

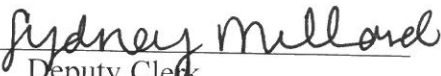
**10:00 AM HEARING:** Karey Eddy, Shoshone County Treasurer – Tax Deed Hearing, to tax deed certain property in favor of Shoshone County in which 2019 taxes have not been paid

Also, present: Karey Eddy

The hearing was turned over to Karey Eddy who read all of the properties into the record. Karey read the eleven (29) parcels into record. A motion was made by Commissioner Zimmerman, seconded by Commissioner Dose to tax deed the twenty-nine (29) properties to Shoshone County as presented. The motion carried. The hearing adjourned.

ATTEST Tamie J. Eberhard  
County Clerk

Approved:   
Chairman

By:   
Deputy Clerk

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2023

**Thursday, July 27, 2023**

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Deputy Clerk: Sydney Millard

#### **9:00 AM To Discuss Surveyor Scope of Work and Contract – Minde Beehner**

Also, present: Jessica Stutzke, Stephanie Featherstone, Ben Allen, Minde Beehner, Matt Beehner

Minde stated this has come up again as we are mostly through the season, and nothing has taken place as of yet. She was hopeful something would have after the meeting with the Commissioners and Stratton in February. She provided the contract for professional services that Stratton signed in August of 2022. Minde said the contract lists out what and who Stratton works for. She wants to talk about projects as listed in the contract. Minde provided a copy of the project estimate which she stated the previous BOCC had requested that the then prosecuting attorney send out request for bids. Two bids were received to do all the encroachment issues to finish where Alta had left off. Minde said she would like things to be open and transparent. Minde said she met with Ben in July of 2022 and showed him where her concerns were. At this point, she said things were going back and forth between Stratton and Mike Fitzgerald. Minde thought after the February meeting, the Commissioners would get the map, but not that Public Works would take over the project. Minde presented what she has been told is the map that Stratton turned in. She said the purpose of the map was to put the improvements that are in question. She said there is currently a bill for \$8,000, a bill for \$6,000, and nothing is on the ground to see where an encroachment is. She said about June 6<sup>th</sup> she emailed Jessica for an update, and Jessica said they were in the process of trying to schedule an appointment. Her public records request said a meeting was requested after her email, so things hadn't been moving forward before she asked. She expressed frustration dealing with Public Works director turnover, and money spent on both sides for surveying. She said she asked to attend the June meeting with Stratton but was denied. She said she sent another email to Public Works and the Commissioners but did not receive a response, spurring this meeting. She stated she feels the Commissioners need to be more transparent with what's going on, as she feels it hasn't been in the past. Ben stated there are surveyor's notes on the map indicating some concerns he has as a surveyor in finalizing the map, and some of those concerns may be why the surveyor has paused at the moment. Minde asked if that was what discussed on the July 12<sup>th</sup> meeting. Ben stated that it contained information from his perspective that related to the surveyor's notes and included conversations that he desired to have as it may impact legal implications for the county which would be information that he as legal counsel would not want subject to public disclosure. Ben stated the Commission has the opportunity to review the records of what's been done by previous boards and identify if there is additional work that needs to be done. Commissioner Dose stated he asked Public Works to review what was discussed at the July 12<sup>th</sup> meeting the following week. Commissioner Dose thought a public meeting with all the players involved may

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be the best way to come to a decision. Minde talked about the petition to vacate in 2020, which was stopped, and then happened again in 2021. Minde presented the encroachments she filed in 2019. Minde noted they have the first full week in August unavailable and she is leaving town the end of August and would like to request she be available regarding scheduling another meeting. Commissioner Dose expressed concern about being fair, as well as getting an answer. Jessica noted that she believes everyone involved is working towards a solution, and she empathizes with the Beehner's and their long journey.

**11:00 AM To Discuss Confirmation of access for Maverik Property**

Also, present: Stephanie Featherstone, Matt Beehner

Commissioner explained that Maverik sent in a plat with three access points. They are in the process of being approved by their traffic engineer. Commissioner Dose asked if they need to apply with Public Works for a permit. Stephanie stated the County does still own Commerce Drive, the purchase is still in the works. She also stated that they did meet with Public Works, but they were going to wait until it was annexed into the City of Smelterville to not have to apply for permits twice. Commissioner Zimmerman will clarify whether they want to wait to apply with the city or move forward with the County. Commissioner Zimmerman made a motion to table for one week, seconded by Commissioner Dose. The motion carried.

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**2:30 PM To Discuss Office Space Arrangement**

Also, present: Ben Allen, Tamie Eberhard, Christy Miller, Colleen Rosson, Matt Beehner

Commissioner Dose summarized the details of the issue at hand, as well as the prior meeting regarding office space arrangement. The thought is to have the new mental health professional in the current Clerk's office, and the Clerk and her Deputy Auditor to move to the third floor in a renovated larger office. The Commissioners would split the current office into two offices, creating another office outside of those, with the Commissioner's secretary in front of that. In the meantime, the mental health professional can temporarily share office space with Mike Smith. Commissioner Dose made a motion to move forward with this plan, seconded by Commissioner Zimmerman. The motion carried.

ATTEST Tamie J. Eberhard  
County Clerk

Approved:   
Chairman

By:   
Deputy Clerk