

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2023

Monday, June 12, 2023

Present:

Commissioners: David Dose - Chair

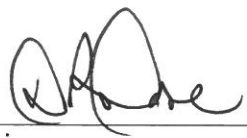
Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

1:30 PM BOCC @ County Property Site 1831 Cda River Rd, Kingson, ID with Public Works

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

BOOK 2023-06-12

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2023

Tuesday, June 13, 2023

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

10:00 AM Kootenai Shoshone Soil & Water Meet & Greet

Also, present: Jessica Stutzke, Karla Freeman, Bob Flagor, Jon Groth, Linda Ely

Karla introduced the Kootenai Shoshone Soil and Water Conservation District to the board. Their top priorities include cropland, surface and ground water quality, woodland, forestry and silviculture, district operations, watercraft inspection stations and information, education, and outreach. They are currently working with the Public Works department on three sites. Karla explained they can help the public with stream bank restoration. There being no further business the meeting adjourned at 10:20 a.m.

1:00 PM Presentation of Ambulance Service District Audit

Also, present: Bruce VanBroeke, Tamie Eberhard, Timmie Hunter, Bailee Schnider, Tony Matson, Matt Beehner

The Commissioners met with Tony Mattson with Hayden & Ross for a presentation of the FY 2022 Ambulance Service District Audit. Items reviewed and discussed included the following:

- Professional Auditing Standards required related to the audit
- 2022 General Fund Operations Recap
- 2022 General Fund Revenue Analysis
- 2022 General Fund Expenditure Analysis
- Statement of Revenues, Expenditures and Changes in Fund Balance
- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
- Statement of Net Position
- Tony noted overall it was a clean audit

There being no further business the meeting adjourned.

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2:00 PM Presentation of County Audit

Also, present: Tamie Eberhard, Timmie Hunter, Tony Matson, Bailee Schnider, Matt Beehner


The Commissioners met with Tony Mattson with Hayden & Ross for a presentation of the FY 2022 audit. Items reviewed and discussed included the following:


- Professional Auditing Standards required related to the audit
- 2022 General Fund Operations Recap
- General Fund Revenues/Expenditures
- General Fund Balance Analysis
- 2022 General Fund Revenue Analysis
- 2022 General Fund Expenditure Analysis
- 2022 Road Fund Operations Recap
- Road Fund Revenues/Expenditures
- Road Fund Balance Analysis
- 2022 Indigent Fund Operations Recap
- Indigent Fund Revenues/Expenditures
- Indigent Fund Balance Analysis
- 2022 Solid Waste Fund Operations Recap
- Solid Waste Fund Revenues/Expenses
- Solid Waste Net Position Analysis
- Tony noted overall it was a clean audit

There being no further business the meeting adjourned.

7:00 PM Commissioner Casady attended the Snowmobile Advisory Board Meeting.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

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Wednesday, June 14, 2023

The Board convened at **9:30 a.m.** in regular business session and the meeting was called to order.

Present:

Commissioners: David Dose - Chair

Tracy Casady

Jeff Zimmerman

Deputy Clerk: Sydney Millard

Also, in attendance: Matt Beehner, Minde Beehner, Bart Widgren, Melissa Howard, Warren Howard

PUBLIC COMMENT: Matt expressed concern regarding the CdA Trust Agreement on the consent agenda, as it is controversial for them. Minde expressed gratitude for the update of making sure the amendment number is listed on the agenda link on the website. Warren and Melissa Howard expressed concern regarding their lease with Shoshone County. They will attend the 1 p.m. meeting regarding Potential Sale/Lease of County Owned Properties.

The consent agenda was reviewed for consideration as follows:

OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, June 5, 2023 thru June 9, 2023.
Commissioner Zimmerman made a motion to approve the meeting minutes, seconded by Commissioner Casady. The motion carried unanimously.

NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
 - Beer, Wine & Liquor Licenses
 - Shoshone County Payables
 - Cancellations/Homeowner's Cancellations
 - Shoshone County Treasurer Statement of Cash Balances as of May 2023
 - Resolution 2023-13 A Resolution Approving & Removing Credit Card Account for Shoshone County
 - CdA Trust Agreement

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CHANGES TO AGENDA: There were no changes to the agenda.

Commissioner Casady made a motion to table the CdA Trust Agreement in order to schedule a separate meeting where a rep from CdA Trust can address concerns, seconded by Commissioner Zimmerman. The motion carried unanimously.

A motion was made by Commissioner Zimmerman, seconded by Commissioner Casady to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d).

11:00 AM Application for Hardship Exemption – Petit

Also, present: Karey Eddy, Michael Petit

Commissioner Zimmerman made a motion to wave the 2019 penalties and interest of \$685.32, leaving an amount due of \$1,900.86 if paid by July 25th, 2023, seconded by Commissioner Casady. The motion carried unanimously. There being no further business the meeting adjourned at 11:14 a.m.

11:30 AM Prosecution Diversion Grant

Present:

Commissioners: David Dose - Chair

Jeff Zimmerman

Deputy Clerk: Sydney Millard

Also, present: Colleen Rosson, Ben Allen, Tamie Eberhard, Mike Smith

Ben presented several prepared documents to review regarding the Prosecution Grant. The first document is a public notice for grant opportunity, which was published in July of 2022 that outlines a grant opportunity through the Idaho Department of Corrections for state and local government entities to setup and establish pre-prosecution diversion programs within their programs in order to assist individuals with substance use and mental health issues, cut down on the case load in the criminal justice systems and provide programs and services otherwise that

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are not available. The next document is the diversion grant application. The next document reviewed is the Pre-Prosecution Diversion Award Agreement. Ben also reviewed a rough list of fifteen tasks needed to roll this program out. Ben will loop the Commissioners in on further meetings. Mike said it is fantastic to see this grant awarded. It will help provide a quicker turn around response for those who need assistance. Colleen said it's a unique opportunity for Shoshone County with these issues. Typically, communities of our size are left to fend for themselves. Tamie said she is very happy; the court system is overloaded. We can be an example to the rest of the state. Commissioner Dose made a motion to accept the grant and conditions as outlined and authorize the Clerk to invoice, seconded by Commissioner Zimmerman. The motion carried. There being no further business the meeting adjourned at 12:48 p.m.

1:00 PM To Discuss Potential Sale/Lease of County Owned Properties

Present:

Commissioners: David Dose - Chair
Jeff Zimmerman

Deputy Clerk: Sydney Millard

Also, present: Melissa Howard, Warren Howard, Bart Widgren, Joe Hill

Warren Howard expressed concern over their current property lease with the county and the money they have invested into the property. They would like to know where the county is at with

their decision before investing any more. Commissioner Dose noted they are looking at a few options for the land. Options include selling or continuing to lease it. If continued to lease, it would be made publicly known. The board will review the Howard lease with the Legal department. Warren explained they are not interested in leasing the property if it goes to bid, but they have interest in potentially buying the property. The Howard's provided their contact information to the board. Joe Hill asked expressed concern about the zoning of the property that was set aside as a potential parking lot. Joe explained himself and his wife did their own research regarding the property they have been leasing and brought it to the county as a potential lease. The board will gather a rudimentary plan following necessary research and include concerned citizens for their input. There being no further business the meeting adjourned at 12:20 p.m.

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4:00 PM Milo Creek Watershed District

Also, present: Ben Allen, Connie Holmquist, Andrew Doman, Jolene Rohrs, Joe Guardipee

Andy Doman presented a historical timeline of documents to the board. The district would like to request the Commissioners consider authorizing Milo Creek Watershed District to collect their unpaid assessments by placing them on the tax rolls of the county. Ben suggested the treasurer reach out to the Idaho State Tax Commission or others to confirm how far back we can certify. Commissioner Casady made a motion to table for the Treasurer to contact the tax commission, seconded by Commissioner Zimmerman. The motion carried unanimously. There being no further business the meeting adjourned at 4:34 p.m.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: Sydney Millard
Deputy Clerk

Thursday, June 15, 2023

Present:

Commissioners: David Dose - Chair
Tracy Casady
Jeff Zimmerman

Deputy Clerk: Sydney Millard

8:00 AM Commissioner Casady attended the Silver Valley Economic Development Meeting

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10:00 AM RFQ for Engineering

Also, present: Jessica Stutzke, Ben Allen

Ben Allen presented the RFQ for Engineering. Pursuant to the request of the board, Public Works and Legal counsel began developing a solicitation process under the RFQ requirements for design professionals in engineering services outline in IC 67 23 20. There are several components that need to be effectuated in the process, including published notice of the entity's intent to solicit statement of qualifications from verified individuals that have the requisite experience, qualifications, and credentials to provide certain engineering services for a public entity. Notice must be published for two consecutive weeks, the second publication no sooner than a week before the closure. Must allow a period to allow questions from interested applicants. There is a submission deadline, a deadline for selection where applicants are ranked based upon their qualifications. Then ultimately an appointment by the governing board. The RFQ includes a notice for RFQ, a general info sheet and instructions, specifics and scope of work, and a statement of qualifications. Commissioner Casady made a motion to accept the RFQ for Engineering as outlined and delegate Jessica Stutzke, Public Works Director, to oversee the process, seconded by Commissioner Zimmerman. The motion carried unanimously. There being no further business the meeting adjourned at 10:21 a.m.

11:00 AM Executive Session: Pursuant to Idaho Code 74-206(f) – To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated – Herrick Park

Regular Session: Herrick Park

Also, present: Jessica Stutzke, Ben Allen

Commissioner Casady made a motion to enter executive session, seconded by Commissioner Zimmerman. Roll call vote: Commissioner Casady – Aye, Commissioner Dose – Aye, Commissioner Zimmerman – Aye. The board exited executive session with no action taken and adjourned at 11:28 a.m.

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1:00 PM **Public Hearing:** To discuss, review and consider: (2)-Lot Minor Subdivision in the Natural Resource Zone: MS-158-23, Little Bear, Ronnie Rollins/Davin Church

Also, present: Trish Brown, Ronnie Rollins

Commissioner Casady made a motion to open the public hearing, seconded by Commissioner Zimmerman. The motion carried unanimously. Trish reviewed staff findings regarding the 2-Lot Subdivision. Commissioner Dose made a motion to close the public hearing, seconded by Commissioner Zimmerman. The motion carried unanimously. Commissioner Dose made a motion based on the findings of fact and conclusions of Law set forth in these documents, the Shoshone County Board of Commissioner order this approved with proposed conditions, seconded by Commissioner Casady. The motion carried unanimously. There being no further business the meeting adjourned at 1:13 p.m.

1:30 PM **Public Hearing:** To discuss, review and consider: (4)-Lot Minor Subdivision in the Natural Resource Zone: MS-159-23, McLeod Heights, Brent Frank

Also, present: Trish Brown, Kevin McGuire, Brett Frank

Commissioner Zimmerman made a motion to open the public hearing, seconded by Commissioner Casady. Roll call vote: Commissioner Casady – Aye, Commissioner Dose – Aye, Commissioner Zimmerman – Aye. Trish reviewed the staff findings regarding the 4-Lot Minor Subdivision. Commissioner Casady made a motion to close the public hearing, seconded by Commissioner Zimmerman. The motion carried unanimously. Commissioner Dose made a motion based on the findings of fact and conclusions of Law set forth in these documents, the Shoshone County Board of Commissioners order this approved with proposed conditions, seconded by Commissioner Casady. The motion carried unanimously. There being no further business the meeting adjourned at 1:45 p.m.

2:00 PM **Public Hearing:** To discuss, review and consider: (2)-Lot Subdivision in the Natural Resource Zone: S-160-23, Mcenany Estates, Dan Brainard/Anne Comstock

Also, present: Trish Brown

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Commissioner Casady made a motion to open the public hearing, seconded by Commissioner Zimmerman. Roll call vote: Commissioner Casady – Aye, Commissioner Dose – Aye,

Commissioner Zimmerman – Aye. Trish reviewed the staff findings regarding the 2-Lot Subdivision. Commissioner Zimmerman made a motion to close the public hearing, seconded by Commissioner Casady. The motion carried unanimously. Commissioner Dose made a motion based on the findings of fact and conclusions of Law set forth in these documents, the Shoshone County Board of Commissioners order this approved with proposed conditions, seconded by Commissioner Casady. The motion carried unanimously. There being no further business the meeting adjourned at 2:16 p.m.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk