

SHOSHONE COUNTY, IDAHO

TITLE:	Custodian/Housekeeper	CLASS CODE:
DIVISION:	Safety Building	PAY RATE: \$11.48 - \$13.00
	Courthouse	EFFECTIVE DATE:
DEPARTMENT:	Maintenance	

GENERAL PURPOSE

Performs a variety of routine custodial duties in the maintenance and cleaning of the Public Safety Building or County Courthouse.

SUPERVISION RECEIVED: Works under the general guidance & direction of the Maintenance Director.

SUPERVISION EXERCISED: N/A

EXAMPLES OF DUTIES

- ▶ Works with hazardous chemicals as job requires
- ▶ Dusts, waxes, washes and polishes furniture and woodwork
- ▶ Empties and cleans waste receptacles
- ▶ Cleans restrooms; washes windows, vacuums floors and rugs
- ▶ Sweeps, mops
- ▶ Reports safety hazards to supervisor
- ▶ Performs custodial related duties necessary to maintain cleanliness and sanitary conditions
- ▶ Performs many varied custodial tasks necessary for the upkeep of buildings
- ▶ May be required to attend approved specialized training classes and seminars
- ▶ Performs related duties as required

MINIMUM QUALIFICATIONS

1. Education and Experience:
 - A. Graduation from high school or equivalent; and
 - B. One (1) year of general custodial or building maintenance experience; no felony convictions; OR
 - C. An equivalent combination of education and experience.
2. Related Knowledge, Skills and Abilities
 - Working knowledge of the practices, tools, equipment and materials used in custodial work, of safety practices of custodial work and use of cleaning agents and equipment
 - Ability to operate the tools and equipment used in custodial work
 - Follow oral and written instructions
 - Perform work independently without direct supervision
 - Physical ability to perform some heavy lifting and other duties requiring moderate physical strength - Ability to lift a minimum of 50 pounds
 - Ability to communicate in a professional manner with people

3. Special Qualifications: None