

**PROCEEDINGS COUNTY COMMISSIONERS**

**SHOSHONE COUNTY, IDAHO**

**BOOK 2021**

Monday, May 24, 2021

The Board met pursuant to recessing Thursday, May 20, 2021.

Present:

Commissioners: Jay Huber

John Hansen


Deputy Clerk: Lori J. Teeters

The following proceedings were had to-wit:

Commissioner Huber was not able to attend the S.A.V.E. Committee Meeting at Shoshone Medical Center at 12:00 p.m.

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard  
County Clerk

Approved:   
Chairman

By: Lori J. Teeters  
Deputy Clerk

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2021

Tuesday, May 25, 2021

The Board met pursuant to recessing Monday, May 24, 2021.

Present:

Commissioners: Jay Huber  
Mike Fitzgerald  
John Hansen  
Deputy Clerk: Lori J. Teeters

The following proceedings were had to-wit:

The Board met with Department Heads at 9:00 a.m. for department updates. Those in attendance: Shelby Heiderman/Weeds; Jessica Stutzke/Public Works; Jim Cason/Public Works; Mike Smith/Juvenile Probation; Dan Martinsen/Planning & Zoning and Emergency Services; Keith Chambers/Maintenance; Shelby Wilcox/Solid Waste; Richard Brenner/Solid Waste; Shoshone County Prosecuting Attorney, Keisha Oxendine, Dawn Wiksten and Matt Beehner. Items discussed included the following:

- Prosecuting Attorney – gave each department head a Public Records Law Manuel and gave a brief summary of what is allowed to discuss during department updates and what would be a violation of open meeting laws.
- Planning & Zoning – office is busy working on zoning permits and several code violation investigations; Flood Plain Ordinance and Building Code Amendments Ordinance have been updated and Adopted; would like to have the Ordinances codified and online by sometime in the Fall; have been collaborating on projects with Public Works; City of Mullan and City of Pinehurst have joined the City of Kellogg in jumping in to help in the cleanup from the wind damage that occurred from the storm in January; there is still Public Assistance from the CARES act that can be used on projects, but the projects need to be ready to go in the next couple of months; still planning on taking appointments, but the window will now be open.
- Emergency Services: Vaccination Clinics have seen a downward trend of people getting the COVID vaccination now for the last month; vaccinations are readily available to anyone that is wanting to get vaccinated.
- Juvenile Probation – has a graduation case that has been in the program for the last two (2) years and Mike is pretty proud of the person graduating; feels good about the success of the program.
- Public Works – department is in the second phase of FEMA cleanup, started about 3 months ago and is about 40% completed; working with FEMA on reimbursement; quite a few trees down, stumps are not to be taken to the Transfer Station, they are considered contaminated; old river road will be getting jersey barriers in place for safety along the

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river; Trapper Creek bridge will be delivered August 9<sup>th</sup> and Public Works will start working on that;

- Weeds – having a free spray day in Osburn on June 23<sup>rd</sup>.
- BOCC – Would like to thank each Department Head for the work they put in every day.
- Solid Waste – The garbage load has doubled in the last 6 months and trucks are making multiple trips to Missoula to dump; They have had to make some equipment changes and repairs; tree stumps have been coming in to the Transfer Station, and they are turning people away, cannot take them, because of contamination.
- Maintenance – Elevator is up and running now, minor maintenance issue that had it not working for a couple of days; laundry in the jail is down; infrastructure for fiber going in is now in place.

The Board met with Doug Ferguson representing Real Life Ministries to discuss, review and consider tax exemption denial on parcels #G04000060050A, #G0400006001AA, G0400004004AA, G0400005000AA. Mr. Ferguson commented that all the parcels are used for non-profit, except for the coffee shop and few acres. The Commissioner's would like to do a site visit to view the parcels in question, to be able to make a better-informed decision on the appeal.

The Board convened at 11:00 a.m. for Executive Session to meet with Shoshone county Prosecuting Attorney, Keisha Oxendine per I.C. 74-206(1)(d)(f) to communicate with legal counsel for the purpose of considering records that are exempt from disclosure as well as to communicate re: pending litigation or controversies not yet being litigated but imminently likely to be litigated. Also in attendance was Matt Beehner. Mrs. Oxendine was unable to attend the meeting; the meeting was rescheduled for the following week.

The Board convened at 1:00 p.m. as a Board of Canvassers to canvass the votes of the Election held Tuesday, May 18, 2021 pursuant to Idaho Code 34-1205. A motion was made by Commissioner Huber, seconded by Commissioner Hansen to approve the Election Abstracts for the May 18, 2021 consolidated election prepared and presented by the Shoshone County Clerk. The motion carried unanimously.

The Board met with Susan Copeland with Pride Resources, Shoshone County Treasurer, Ellen Masterson, Shoshone County Assessor, Jerry White, and Nancy Hoiland, Mapping Specialist for Shoshone County at 10:30 a.m. to review tax Foreclosure Research & Reports for tax year 2017.

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The Board convened at 3:00 p.m. to meet with Shoshone County Treasurer, Ellen Masterson to discuss, review and consider update pay/wage matrix for the Treasurer's office. Also in attendance was Matt Beehner. Ellen presented a matrix that has three (3) Employee levels: 1. Deputy Treasurer 2. Senior Deputy Treasurer 3. Chief Deputy Treasurer. There are Employee level grades that will give the Employees the ability to receive increased wages within the matrix. Movement to higher grades within a current level would be determined by formal training, cross-training, and back-up training. Annual evaluations between the employee and the County Treasurer will determine the employee's progress, attendance, efficiency in the position and if they have taken on additional responsibilities. Longevity increases will still apply and is based on years of service. All changes to the employee's level and grade of the matrix will be effective at the start of the fiscal year. The Board would like to continue the meeting until the following week and have at that time a wage matrix policy draft to look at.

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard  
County Clerk

Approved:   
Chairman

By: Lou J. Torkels  
Deputy Clerk

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2021

Wednesday, May 26, 2021

The Board met pursuant to recessing Tuesday, May 25, 2021.

Present:

Commissioners: Jay Huber  
Mike Fitzgerald  
John Hansen  
Deputy Clerk: Lori J. Teeters

The following proceedings were had to-wit:

The Board convened at 9:30 a.m. and the meeting was called to order. Also in attendance was Matt Beehner, Dawn Wiksten and Rob Archer. The consent agenda was reviewed for consideration as follows:

PUBLIC COMMENT: Matt Beehner would like more information on the Lease Agreement for the County Airport Hangar.

CHANGES TO AGENDA: Commissioner Fitzgerald moved the YESCO Agreement for separate discussion.

#### OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, May 17 to Thursday, May 20, 2021.

#### NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
  - Beer, Wine & Liquor Licenses – There were no licenses presented.
  - Shoshone County Pre-Pays
  - Lease Agreement between Shoshone County and YESCO Outdoor Media for outdoor advertising - tabled until the following week, so Legal can review.
  - Lease Agreement between Shoshone County and Carol E. Jones Jr for Aircraft Hangar Space No. 103 – new lease Agreement that has been through the approval of FAA, legal counsel and the leasee, Chip Jones. It's an annual lease in the amount of \$212.16.
  - ID Department of Agriculture Inland Empire Cooperative Weed Management Area Disbursement Agreement State Cost Share Funds

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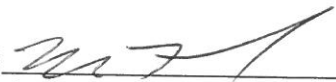
A motion was made by Commissioner Huber, seconded by Commissioner Hansen to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d). A motion was made by Commissioner Fitzgerald, seconded by Commissioner Hansen to go into Executive Session per Idaho Code 74-206(d). Roll call vote: Commissioner Huber – Aye, Commissioner Fitzgerald – Aye, Commissioner Hansen – Aye. The motion carried unanimously. The Board adjourned from Executive Session and a motion was made by Commissioner Hansen, seconded by Commissioner Huber to deny Indigent case #2021-20 and approve Indigent case #2019-105.

Commissioner Hansen attended a Shoshone-Benewah Forest Collaborative meeting at 1:30 p.m. in St. Maries.

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard  
County Clerk

Approved:   
Chairman

By: Lon J. Toates  
Deputy Clerk

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**SHOSHONE COUNTY, IDAHO**

**BOOK 2021**

Thursday, May 27, 2021

Present:


Commissioners: John Hansen  
Jay Huber

Deputy Clerk:

The following proceedings were had to-wit:

Commissioner Fitzgerald attended the Panhandle Health Board Meeting at 12:30 p.m.

ATTEST Tamie J. Eberhard  
County Clerk

Approved:   
Chairman

By: Lori J. Tretey  
Deputy Clerk