

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Monday, November 30, 2020

The Board met pursuant to recessing Wednesday, November 25, 2020.

Present:


Commissioners: Jay Huber

Deputy Clerk: John Hansen
Susan K. Hendrixson
Lori J. Teeters

The following proceedings were had to-wit:

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: Lori J. Teeters
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Tuesday, December 1, 2020

The Board met pursuant to recessing Monday, November 30, 2020.

Present:

Commissioners: Jay Huber
Mike Fitzgerald
John Hansen
Deputy Clerk: Susan K. Hendrixson
Lori J. Teeters

The following proceedings were had to-wit:

The Commissioners met with Jim Cason, Shoshone County Public Works Director at 10:00 a.m. Also in attendance was Jessica Stutzke with Shoshone County Public Works, and via conference call Matt Beehner. A motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to go into Executive Session per Idaho Code § 74-206 (1)(a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Roll call vote: Commissioner Fitzgerald – Aye, Commissioner Huber – Aye, Commissioner Hansen – Aye. The motion carried unanimously. The Board adjourned from Executive Session and items were disclosed as follows;

- The Public Works Department went through the proper hiring process for a Marble Creek District #4 temporary part-time position:
- No applications were received for this position:
- The Marble Creek Supervisor's son was interested in applying for this position and went through the application process and is qualified for this position.
- Jim Cason will be the direct Supervisor for this employee.
- This is a temporary winter position and is within the Public Works budget.

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: Lori J. Teeters
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Wednesday, December 2, 2020

The Board met pursuant to recessing Tuesday, December 1, 2020.

Present:

Commissioners: Jay Huber

Mike Fitzgerald

John Hansen

Deputy Clerk: Susan K. Hendrixson

Lori J. Teeters

The following proceedings were had to-wit:

The Board convened at 9:30 a.m. and the meeting was called to order. Also in attendance was Colleen Rossen with Silver Valley Economic Development Corporation via conference call. The consent agenda was reviewed for consideration as follows:

PUBLIC COMMENT: Colleen commented that she thought things were going good with getting Broadband into the area.

CHANGES TO AGENDA: There were no changes to the agenda.

OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, November 23, 2020 to Friday, November 27, 2020.

NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
 - Beer, Wine & Liquor Licenses - There were Four (4) Liquor Licenses presented.
 - Shoshone County Pre-Pays
 - Updated DBE (Disadvantaged Business Enterprise) Program Plan for Shoshone County Airport
 - Joint Powers Agreement for Law Enforcement Services between Shoshone County and City of Mullan – The term of the Agreement is for one year and the amount of the Agreement is for \$10,000.00 annually.

A motion was made by Commissioner Huber, seconded by Commissioner Hansen to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

2. Executive Session: Indigent Cases: There were no Indigent Cases presented.

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2021 Beer, Wine and Liquor Licenses:

#43	Gerald Gladish/Pinecreek Tavern	Beer/Liquor
#44	The Hideout LLC/Outlaw Bar & Grill	Beer/Liquor
#45	Wallace Inn/O'Rourke's	Beer/Liquor
#46	Estate of Lance Stanley/The Brooks Hotel	Beer/Liquor

The Board convened at 10:00 a.m. to meet with Keisha Oxendine, Shoshone County Prosecuting Attorney to discuss, review and consider Emergency COVID-19 Policy, and PHD/CDC Guidelines for Return to Work. Also in attendance Shoshone County Sherriff, Mike Gunderson, County Clerk, Tamie Eberhard, and via conference call was Shoshone County Commissioner Hansen, Deputy Clerks, Susan Hendrixson and Lori Teeters, and Matt Beehner. Keisha reviewed the Policy and discussed the following:

- The County adopted a policy March 30, 2020;
- The updated policy will provide guidelines that are consistent with the CDC and Panhandle Health District;
- Keisha inserted the Panhandle Health Return to Work guidelines into the County Policy to be consistent.

A motion was made by Commissioner Huber, seconded by Commissioner Fitzgerald to adopt the updated Emergency COVID-19 Compensation and Return-to-Work Policy. The motion carried unanimously.

Emergency COVID-19 Compensation and Return-to-Work Policy

The Shoshone County Elected Officials met and drafted the following Emergency Policy based upon the needs of Shoshone County related to the COVID-19 virus. The policy is subject to change based on the constantly-evolving situation as well as Federal and State declarations, guidelines and mandates. At a minimum, Shoshone County will follow any Federal or State guidelines or mandates required for employee compensation for a COVID-19 related absence.

All Employees are encouraged to speak with their Department Head or Elected Official in the event they meet one of the following COVID-19 related conditions:

- (1) The employee or someone they reside with is subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
- (2) The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- (3) The employee is experiencing symptoms of COVID-19 (fever, cough, shortness of breath) and seeking a medical diagnosis and/or COVID-19 confirmation testing.
- (4) The employee is caring for an individual who is subject to an order as

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described in subparagraph (1) or has been advised as described in paragraph (2), or is caring for a child who is subject to a school or daycare closure as a result of a closure of the School District or the Governor's Stay-Home Order.

- (5) Sick non-COVID-19 symptomatic employees may be asked or required to go or stay home
- (6) An employee has visited or travelled to China, South Korea, any European countries, or any other high-risk countries or domestic travel within the United States where COVID-19 has sustained widespread community transmission within the previous 14 days;
- (7) An employee has been notified of close contact with a person testing positive for COVID-19, and is awaiting confirmation testing;
- (8) An employee has received a recent positive test result for COVID-19.

In the event an employee meets one these COVID-19 related conditions and is directed by the Department Head or Elected Official to remain home, the employee will be given the opportunity to engage in telework opportunities from home (if duties and resources allow work to be completed from home). In that event, those employees who meet this criteria will be compensated at their regular rate of pay for the time in which he/she is directed to stay home. In that event, employees must mark "Admin Leave" on their time sheets and enter "COVID-19" in the notes. The County reserves the right to request documentation to support that the Employee meets these COVID-19 conditions in order to be compensated under this policy.

In the event that an employee fails to meet any of these COVID-19 related conditions, but requests to remain home due to other concerns or fears, that employee must submit a request to their Department Head or Elected Official. These requests will be reviewed and will be granted in the discretion of the Department Head or Elected Official. In the event leave is granted, the Employee will be required to use any accrued vacation or compensatory time associated with that absence.

Alternative work schedules: Employees may be asked to work reduced or alternative work schedules or work from home at the discretion of the Elected Official to be re-evaluated every two weeks. Employees will be paid regular pay for actual hours worked and/or hours normally scheduled to work. (Employees should indicate actual hours worked and "Admin Leave" on their time sheets and enter "COVID-19" in the notes if applicable.)

Full or partial department shutdowns: In the event a department or a division is partially or entirely shutdown, at the discretion of the Elected Official, employees will be paid regular pay for hours normally scheduled to work. Such a shutdown will be re-evaluated every two

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weeks. (Employees should indicate actual hours worked and "Admin Leave" on their time sheets and enter "COVID- 19" in the notes if applicable.)

If you are an emergency first responder you are considered essential for the public health and safety of this community. As a result, you will need to advise your Supervisor or Elected Official if you meet any of these criteria as outlined. A determination will be made as to what course of action will be taken. If you are directed to stay home by your Supervisor or Elected Official, you will be compensated pursuant to the terms of this policy.

RETURN TO WORK POLICY

In the event you have been asked to quarantine by your supervisor / Elected Official or have a recent positive test for COVID-19, you are required to refrain from return to work under the following policy consistent with Panhandle Health District and CDC guidelines in existence at the time you meet that criteria. At the time of drafting, the policy is as follows:

According to the CDC, individuals who have tested positive for COVID-19 and those who have had close contact with someone who tested positive, need to quarantine. Close contact means you were within 6 feet of someone who has COVID-19 for a cumulative total of 15 minutes or more over a 24 hour period starting from 2 days before the individual experienced symptoms or 2 days before they tested positive. Those who have had close contact need to quarantine for 14 days after their last contact with the person who has COVID-19.

- For those who test positive for COVID-19, isolation looks slightly different. It is recommended that they complete 10 days of isolation beginning on the day they tested positive or the day their symptoms began. On top of the 10 days of isolation, they should also be fever free for at least 24 hours and their other symptoms should be improving.

For those who become severely ill or have a severely weakened immune system, the CDC recommends isolating up to 20 days after symptoms first appeared and to consult with their healthcare provider on best steps moving forward. Quarantining and being tested is not recommended for 3 months after an individual tests positive.

Dated this 2nd day of December 2020

SHOSHONE COUNTY BOARD OF COMMISSIONERS

s/Mike Fitzgerald
Mike Fitzgerald, Chairman

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

s/John Hansen
John Hansen, Commissioner


ATTEST:

s/Jay Huber
Jay Huber, Commissioner

s/Lori Teeters
Deputy Clerk

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: Lori J. Teeters
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Thursday, December 3, 2020

The Board met pursuant to recessing Wednesday, December 2, 2020.

Present:

Commissioners: Jay Huber

John Hansen

Deputy Clerk: Lori J. Teeters

The following proceedings were had to-wit:

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: Lori J. Teeters
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Friday, December 4, 2020

Not a regular meeting day of the Board of Commissioners.


Present:

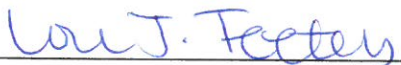
Commissioners:

Deputy Clerk:

The following proceedings were had to-wit:

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Monday, December 7, 2020

The Board met pursuant to recessing Thursday, December 3, 2020.

Present:

Commissioners: Jay Huber

John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 10:30 a.m. to review and discuss a proposed Resolution setting fees for Public Record Request and a policy for Public Records Compliance. Keisha Oxendine, Shoshone County Prosecuting Attorney needs additional time to compile additional information and asked that the meeting today be rescheduled for another date.

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 

Chairman

By: Lori J. Feeters
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Tuesday, December 8, 2020

The Board met pursuant to recessing Monday, December 7, 2020.

Present:

Commissioners: Jay Huber
Mike Fitzgerald
John Hansen
Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 10:00 a.m. to cure per Idaho Code 74-208 involving the 11/23/20 meeting with Shoshone County Assessor Jerry White, to review and decide the following:

Authorizing another part-time position in DMV resulting in a single full-time position;

1. Authorizing another part-time position in DMV resulting in a single full-time position;
2. Authorizing overtime and pay increase in Assessor's discretion for employees increased workload beyond regular responsibilities;
3. Administrative fee increases for DMV.

Also in attendance was Shoshone County Assessor Jerry White, and via conference call was Minde Beehner. Commissioner Fitzgerald stated that in the meeting with Shoshone County Assessor Jerry White held on November 23, 2020, there were items that were not delineated on the agenda and the meeting today is to cure it pursuant to the procedures outlined in Idaho Code 74-208. The recording made by Matt Beehner of the November 23, 2020 meeting was played in its entirety. Following hearing the recording, a motion was made by Commissioner Huber, seconded by Commissioner Hansen to authorize another part-time position in DMV resulting in a single full-time position, and authorize overtime and pay increase at Assessor's discretion for employees to address increased work load beyond regular responsibilities. The motion carried unanimously. The general administrative fee increase for DMV is on the agenda tomorrow for review and discussion.

The Board met with Shoshone County Clerk Tamie Eberhard at 11:00 a.m. to discuss, review and consider hiring an additional full-time Court Clerk position. Also in attendance via conference call was Deputy Clerk Lori Teeters and Minde Beehner. Items discussed included the following:

- The additional full-time position is for a Civil Court Clerk;
- The current Jury Commissioner position has been assisting the Civil and Criminal Court Clerks as well as backup for Magistrate and District Court;
- Tamie would like to move the current Jury Commissioner employee into the Civil Court Clerk position and would advertise for a new Jury Commissioner;
- Tamie stated that the Civil Court Clerk position will be able to be funded in the current budget;
- The Commissioners stated that as long as the position can be funded under the current budget, for Tamie to go ahead and proceed without any action needed from the Board.


Thereafter, the meeting adjourned.

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

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ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: Lou J. Fertey
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Wednesday, December 9, 2020

The Board met pursuant to recessing Tuesday, December 8, 2020.

Present:

Commissioners: Jay Huber
Mike Fitzgerald
John Hansen
Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 9:30 a.m. and the meeting was called to order. Also in attendance via conference call were Deputy Clerk Lori Teeters and Matt Beehner. The consent agenda was reviewed for consideration as follows:

PUBLIC COMMENT: Matt Beehner provided comment on the Assessor's Office request to hire a full-time position in the MVD. Mr. Beehner does not feel it is fair to the County tax payers to hire a full-time position for the increased department workload and take extra time off over the holidays.

CHANGES TO AGENDA: There were no changes to the consent agenda.

OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners – minutes tabled to next week.

NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
 - Beer, Wine & Liquor Licenses – fifteen (15) licenses were presented
 - Shoshone County Pre-Pays
 - Wrecking Yard License Renewal for 2021 for Johnson's Wrecking – Commercial Facility in the amount of \$150.00
 - 2019 Cancellation of Taxes on Parcel #49N02E-34-7959 – County Airport Property – County is exempt.
 - 2020 Cancellation of Taxes on Parcel #MH00817 – RV License for 2020
 - Shoshone County Treasurer Statement of Cash Balances as of Nov 2020.
 - Prichard-Murray Volunteer Fire Department – Request for funding from ESHD monies for EMT Training in the amount of \$1,995.00

A motion was made by Commissioner Huber, seconded by Commissioner Fitzgerald to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d). A motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to go into Executive Session per Idaho Code 74-206(d). Roll call vote: Commissioner Huber – Aye, Commissioner Fitzgerald – Aye. The motion carried unanimously. The Board adjourned from Executive Session and there were no Indigent Cases presented before the Board.

2021 Beer, Wine & Liquor Licenses

#47	Luanne Wuerfel/Muchachos Tacos	Wallace	Beer/Wine By Drink
#48	Luanne Wuerfel/Blackboard Café	Wallace	Beer/Wine By Drink
#49	Cogs Spokehouse LLC	Wallace	Beer/Liquor
#50	Dunmork LLC/Wildcat Pizza	Kellogg	Beer/Wine By Drink
#51	Olivers Mercantile LLC	Wallace	Beer/Wine By Drink
#52	Luck Horse LLC/Lucky Horseshoe Bar	Wallace	Beer/Liquor
#53	Gates Enterprises LLC/G&G Riverstop	Wallace	Beer/Retail Wine
#54	Albi's Hilltop LLC/The Hilltop	Kingston	Beer/Liquor
#55	Wallace Lodge 331/Wallace Elks Club #331	Wallace	Beer/Liquor
#56	Sprag Pole Inn & Restaurant	Murray	Beer/Liquor
#57	Mullan Trail Gas & Grocery	Mullan	Beer/Retail Wine
#58	Calder Store LLC	Calder	Beer/Liquor
#59	Wallace Brewing Company	Wallace	Beer/Wine By Drink
#60	Joemere LLC/Pizza Factory	Wallace	Beer
#61	JMT Corp Idaho/JMT Xpressmart	Osburn	Beer/Retail Wine

2019 Cancellation of Taxes on parcel #49N02E-34-7959

County Tax	\$24.54
School Dist.	\$31.58
Fire Dist.	\$13.16
Hospital Dist.	\$6.20
County R&B	\$.64
TOTAL:	\$76.12

2020 Cancellation of Taxes on parcel #MH-00817

County Tax	\$9.02
County R&B	.16
School Dist.	\$11.78
Fire Dist.	\$3.52
Hospital Dist.	\$2.14
Library Dist.	\$.66
TOTAL:	\$27.28

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SHOSHONE COUNTY, IDAHO

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Commissioners Fitzgerald and Huber convened at 10:00 a.m. to discuss, review and a decision on a resolution adopting an increase in the Motor Vehicle Department Administration Fee from \$4.50 to \$6.00 pursuant to Idaho Code 31-870. Also in attendance via conference call was Matt Beehner. Commissioner Fitzgerald read Resolution 2020-40 into the record and stated that the last time there was an increase in the administration fee was in 2010 with Resolution 2010-26. A motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to approve the Motor Vehicle Department Administrative Fee increase with Resolution 2020-40 as presented. Roll call vote: Commissioner Huber – Aye, Commissioner Fitzgerald – Aye. The motion carried unanimously.

RESOLUTION 2020-40

**A RESOLUTION ADOPTING AN INCREASE IN THE
MOTOR VEHICLE DEPARTMENT ADMINISTRATION FEE
PURSUANT TO IDAHO CODE 31-870
SHOSHONE COUNTY, STATE OF IDAHO**

WHEREAS, the Shoshone County Motor Vehicle Department has requested an administrative fee increase; and

WHEREAS, Idaho Code 31-870 states a Board of County Commissioners may impose and collect fees for services provided by the County; and

WHEREAS, it is necessary to periodically adjust the administrative fees charged for various applications and services provided by Shoshone County in order to help defray the costs of such services; and

WHEREAS, the proposed Administrative Fee is an increase of \$1.50 cents which amends the fee from \$4.50 to \$6.00.

NOW THEREFORE, BE IT RESOLVED that the Shoshone County Board of Commissioners accepts the Motor Vehicle Department Administrative Fee in the amount of \$6.00 with an effective date of January 1, 2021.

DATED this 9th day of December 2020.

BOARD OF COUNTY COMMISSIONERS

s/Mike Fitzgerald
Mike Fitzgerald, Chairman

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

ATTEST:

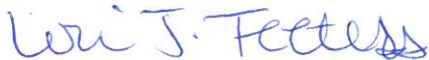
s/Susan K. Hendrixson
Susan K. Hendrixson
Deputy Clerk

s/Jay Huber
Jay Huber, Commissioner

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Thursday, December 10, 2020

The Board met pursuant to recessing Wednesday, December 9, 2020.

Present:

Commissioners: Jay Huber

John Hansen


Deputy Clerk:

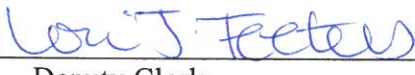
The following proceedings were had to-wit:

Commissioner Fitzgerald participated in an online Broadband Workshop at 9:00 a.m.

Thereafter, the meeting adjourned.

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2020

Friday, December 11, 2020

Not a regular meeting day of the Board of Commissioners.


Present:

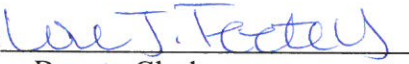
Commissioners:

Deputy Clerk:

The following proceedings were had to-wit:

ATTEST Tamie J. Eberhard
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk