

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2018

Monday, July 30, 2018

The Board met pursuant to recessing Thursday, July 26, 2018.

Present:

Commissioners: Jay Huber

Mike Fitzgerald

John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 10:00 a.m. for a Public Hearing to consider and affixing a revised 2017/2018 budget for the Solid Waste fund. Also in attendance were Matt Beehner and Josh McDonald with the Shoshone News Press. Items discussed included the following:

- The Public Hearing was advertised in the Shoshone News Press on Saturday, July 21, 2018.
- Open the 2017-2018 Budget for Fund 23 - Solid Waste.
- The Budget is being opened due expenditures exceeding the amount budgeted for the fund.
- Expenditures exceeded budgeted expenses because of errors by the Clerk during the 2017-2018 budget process. The two errors were from BOCC requested Solid Waste expenditures dated 8/9/17, that were not included in the Solid Waste expenses – recycling, disposal fees, refunds S/W cancellations and transfer station maintenance.
- Prior to finalizing the 2017-2018 Budget the BOCC identified the errors and determined, that given the Budget had been advertised by the Clerk and the impending Budget completion deadline, the best course of action was to approve the Budget with the errors and correct the errors in the future.
- This process of opening the Budget corrects the largest of the errors. The BOCC has requested Solid Waste staff to be mindful of their budget, cut other expenses and conclude the year with a balanced budget with \$13,500 less.
- If unforeseen items occur, the 2017-2018 Budget for the Solid Waste Fund may have to be reopened to address.

A motion was made by Commissioner Huber, seconded by Commissioner Hansen to open the 2017/18 budget and director the clerk to move \$260,000 from Solid Waste fund #23 to Solid Waste Expense 678-04. The motion carried unanimously.

### RESOLUTION 2018-21

#### A RESOLUTION AFFIXING A REVISED 2017/2018 BUDGET

**PROCEEDINGS COUNTY COMMISSIONERS**

**SHOSHONE COUNTY, IDAHO**

**BOOK 2018**

WHEREAS, a public hearing was held on Monday, July 30, 2018 at 10:00 a.m. for the purpose of taking public testimony on the funds and for the purpose of considering and affixing a revised 2017/2018 budget; and

WHEREAS, the notice of public hearing was advertised Saturday, July 21, 2018.

NOW THEREFORE, BE IT RESOLVED by the Board of Shoshone County Commissioners that the 2017/2018 fiscal year budget be revised as follows:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Solid Waste Fund #23	Solid Waste Expense: 678-04	\$260,000.00

DATED this 30th day of July 2018.

BOARD OF COUNTY COMMISSIONERS

s/Mike Fitzgerald  
Mike Fitzgerald, Chairman

s/John Hansen  
John Hansen, Commissioner

ATTEST:

s/Susan K. Hendrixson  
Susan K. Hendrixson  
Deputy Clerk

s/Jay Huber  
Jay Huber, Commissioner

The Board met with Shoshone County Assessor Jerry White and Shoshone County Sheriff Mike Gunderson at 10:30 a.m. to discuss review and consider merging DMV and Driver's License offices. Also in attendance were Shoshone County Public Works Director Frosty Greenfield, Matt Beehner, Shoshone County Chief Deputy Clerk Tamie Lewis-Eberhard, Shoshone County Treasurer Ellen Masterson, Shoshone County Deputy Assessor Connie Holmquist, and Josh McDonald with the Shoshone News Press. Items discussed included the following:

- There has been an influx of Kootenai County residents within the past several months coming to Shoshone County to register their vehicles and get their drivers licenses, and not able to serve the residents of Shoshone County as efficiently with the influx. This influx is becoming difficult to manage and overwhelming in the DMV office and the Drivers License office.
- There has been discussion to merge the two offices together, provide cross training and possible part-time staff to assist.
- The Assessor's office does not have enough staff to handle – two (2) employees, five (5) days a week.

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2018

- The Sheriff Department has one (1) full time employee handling driver's licenses, weapons permits, and sexual registrations.
- If offices were to merge, space on where to put these combined offices is another issue. Possibly moving to the current Public Works office and Public Works moving to the Sheriff's Department has been one option discussed. Frosty stated it would work, but may not be quite enough room for map cases.
- Budget to accommodate the change and 2018/19 budget.
- Jerry and Mike – meet to discuss possible solutions, cross training and office location and schedule another meeting with the Board.
- Need a better solution to accommodate the residents of Shoshone County.

The Board met with Shoshone County Assessor Jerry White at 11:10 a.m. to discuss, review and consider a department employee classification. Also in attendance were Shoshone County Treasurer Ellen Masterson, Matt Beehner, Shoshone County Chief Deputy Clerk Tamie Lewis-Eberhard, and Shoshone County Deputy Assessor Connie Holmquist. Items discussed included the following:

- Jerry currently has an employee that works twenty (20) hours per week, and is eligible for full benefits according to the personnel policy.
- VEBA benefit is based on medical deduction.
- Every 5<sup>th</sup> month the employee is terminated to accommodate for the employee's PERSI benefits – 6<sup>th</sup> month employee does not work.
- Right now under the County Personnel Policy, the employee is classified as a Part-time regular employee.
- The Board will check with the County's insurance representative on our insurance coverage policy.

Commissioner Huber attended a S.A.V.E. Committee meeting at 12:00 p.m. at the Shoshone Medical Center.

The Commission reviewed and approved the following report as presented. The following bills or claims against the County were examined and allowed; and in payment of the same the County Auditor is hereby authorized and directed to issue warrants/checks on the following viz:

### CHECKS

001	Current Expense	\$323,723.27
002	Road	\$108,631.41
006	District Court	\$31,274.67
016	Indigent	\$6,890.20

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2018

018	Park	\$5,384.65
020	Appraisal	\$21,051.48
023	Solid Waste	\$33,066.00
027	Weed	\$4,862.00
052	Airport	\$2,374.21
056	Emergency 911	\$4,829.65
9101	Auditor's Trust	\$6,041.22
9110	Title III Trust New 2009	\$5,100.85
	TOTAL:	\$553,229.61

STATE OF IDAHO                    )  
  ) ss.  
County of Shoshone                )

We, the Shoshone County Commissioners, being duly sworn do hereby certify and declare that we have reviewed the demands enumerated and referred to in the foregoing register and that the same are to the best of our knowledge accurate and are just claims against the County and that there are funds available for payment thereof in the County Treasury.

APPROVED for distribution as of 07/30/18

s/Mike Fitzgerald  
Commissioner

s/John Hansen  
Commissioner

s/Jay Huber  
Commissioner

Thereafter, the meeting adjourned.

ATTEST Peggy White  
County Clerk

Approved:   
Chairman

By:   
Deputy Clerk

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2018

Tuesday, July 31, 2018

The Board met pursuant to recessing Monday, July 30, 2018.

Present:

Commissioners: Jay Huber  
Mike Fitzgerald  
John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 9:00 a.m. for a Department Supervisors updated meeting. Those in attendance: Airport Manager/Richard Abers, Solid Waste Department/Vince Peterson & Shannon Atkins, Planning & Zoning, Disaster Services/Monica Miller, Weed Department/Carol Young, and Mindy Beehner. Items discussed included the following:

- BOCC – the budget cycle has started, and the Board will be having budget work sessions next week on August 7, 8 and 9. The Attorney General's office will be providing training for County elected officials, chief deputies and department heads who are involved in personnel or public records issues on August 29<sup>th</sup> from 9:30 a.m. to 11:30 a.m. at the Public Safety Building. The Board is working on solutions for the CDA River summer recreation.
- Weeds – the North Fork Watershed Advisory Group put out a new brochure, "Protecting Streams and Lakes in Idaho" that was mailed to certain land owners. The Noxious Weed Spray Day in Pinehurst went well.
- Courthouse – the 4<sup>th</sup> floor in the Courthouse is being cleaned out. The shredding company was here last week and 246 boxes were taken to be shredded. The kids from Servant Adventures will be here tomorrow to remove old/damaged equipment from the 4<sup>th</sup> floor.
- Solid Waste – Having problems with one of their old trailers. The bottom has rusted out and it may be time for a new purchase – two (2) trailers were budgeted for this year. It is not safe. Recycling is still an issue.
- Planning & Zoning – Their office has slowed down a little. The permit for the Sheriff's Department trailer in Avery is in process. They will be having a hearing on a Flood Plain Damage Protection Ordinance. This is the same ordinance we have, but with a few updates. They have a new applicant for the Planning & Zoning Commission and Patsy Ulrey has resigned from the Commission.
- Disaster Services – The Idaho Office of Emergency Management will be conducting a monitoring visit to review Shoshone County's information on the 2016/2017 EMPG and SHSP grants. It is scheduled for August 16, 2018 at 9:30 a.m. They are working on the FEMA Community Rating System Certification checklist.
- Airport – the three (3) day Dare to Imagine Camp at the airport went very well. The Recreational Aviation Foundation (RAF) group will be at the Shoshone Airport next year in July.



# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2018

The Board met with Kip McGillivray with MCE Garbage & Recycling at 11:00 a.m. to discuss, review and consider Solid Waste/Garbage Disposal in Shoshone County. Also in attendance were Vince Peterson and Shannon Atkins with Shoshone County Solid Waste Department. Items discussed included the following:

- Recycling – continues to be an issue with the public throwing dangerous and hazardous materials into bins. There is not an outlet to ship plastics.
- Cardboard is being put into the newspapers and magazines only bin. Everything has to be sorted carefully.
- How do we educate the public?
- Possible construction of industrial buildings at Transfer Station for a business to lease from the County for recycling purposes.

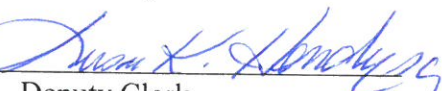
The Board convened at 1:30 p.m. in Executive Session pursuant to ID Code 74-206(d) for an indigent appeal hearing on cases #2018-76, 2018-85, #2018-86, Michael Ellis. Also in attendance was Terri Visintainer with Shoshone County Social Services. The Board adjourned from Executive Session and a motion was made by Commissioner Huber, seconded by Commissioner Hansen that since no one from Kootenai Health or the applicant was in attendance at the hearing to provide any additional new information, to uphold their original denials. The motion carried unanimously.

The Board met with Tracey Yost with Advanced Benefits at 2:30 a.m. to discuss, review and consider Delta Dental renewal that is effective October 1, 2018. Also in attendance was Shoshone County Chief Deputy Clerk Tamie Lewis-Eberhard. Delta Dental is proposing a 1% renewal increase to our current 10% Administrative Rate. The County is currently on their Premier Incentive Plan, Option 1, and a PPO Plan, Option 2, was also reviewed and discussed. The Board will review the information presented and place this item on the consent agenda for next week for a decision. Employee open enrollment insurance meetings are scheduled for Thursday, September 27, 2018 at 8:00 and 10:00 a.m.

Thereafter, the meeting adjourned.

ATTEST Peggy White  
County Clerk

Approved:   
Chairman

By:   
Deputy Clerk

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2018

Wednesday, August 1, 2018

The Board met pursuant to recessing Tuesday, July 31, 2018.

Present:

Commissioners: Jay Huber  
Mike Fitzgerald  
John Hansen  
Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 9:30 a.m. and the meeting was called to order. Also in attendance were Shoshone County Sheriff Mike Gunderson, Matt and Mindy Beehner, and Randy Julin. The consent agenda was reviewed for consideration as follows:

CHANGES TO AGENDA: There were no changes to the agenda.

PUBLIC COMMENT: Mindy Beehner stated that she believes there is a line of sight issue at E Street and Tomsche intersection. There is more activity with young children that could be a safety concern. The Board will get a report on this issue from Dan Martinsen, Shoshone County Planning & Zoning Administrator.

#### OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, July 23 to Friday, July 27, 2018.

#### NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
  - 2018 Beer, Wine & Liquor Licenses – No licenses were presented before the Board
  - Shoshone County Pre-Pays
  - Drug Force Task Force Expenses/Payment Request – The Drug Task Force monies are held for the benefit of the participating agencies but are restricted to purchases benefiting the investigation, prosecution and training of law enforcement and prosecution. The equipment will be utilized for joint collaborative training of local law enforcement agencies. There are sufficient funds to cover the expenditure and the Board approves payment be made to the invoice company directly from fund 8911-00-0558-0000, Drug Task Fund as presented.
  - Planning & Zoning Commission Member Appointment – Carl Hill. The approved the appointment of Carol Hill to the Planning & Zoning Commission as recommended.

# PROCEEDINGS COUNTY COMMISSIONERS

## SHOSHONE COUNTY, IDAHO

### BOOK 2018

2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d) – Indigent Case #2018-127/Denied

A motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to approve the consent agenda as presented with specific items addressed as indicated and three (3) items below removed for separate discussion. The motion carried unanimously.

- ID Military Division Public Safety Communications Special Use Agreement (Goose Peak) – Sheriff Gunderson stated that this agreement is to coordinate the Courthouse Odyssey program and putting an antenna on the Public Safety building roof to bring a good signal into the Courthouse. Mike is concerned an antenna being placed on their roof could cause some issues and they have already had water issues. A new roof was put on the public safety building a couple of years ago and anchoring an antenna on the flat roof could cause some problems. He would like to see an antenna placed on an existing pole on the roof or a non-penetrating antenna. A motion was made by Commissioner Hansen, seconded by Commissioner Huber to approve the ID Military Division Public Safety Communications Special Use Agreement Renewal No. 1, Goose Peak, as presented. The motion carried unanimously.
- Prichard-Murray Volunteer Fire Department – Request for funding from ESHD monies received for EMT Training – Commissioner Huber stated that a representative from the Prichard-Murray Volunteer Fire Department requesting funding from the East Shoshone Hospital District monies for EMT training. They have four (4) people ready to take the training and once the training has been completed, they will provide the County with all of the receipts. Commissioner Huber provided an estimated breakdown of the costs for the training. A motion was made by Commissioner Huber, seconded by Commissioner Fitzgerald to approve the EMS Training for the Prichard-Murray Volunteer Fire Department from the East Shoshone Hospital District Fund in the amount of \$4,500.00. The motion carried unanimously.
- Offer on Tax Deeded Parcel #E-0050-015-013-0 – This property did not sell at the tax deed auction that was held June 5, 2018. The minimum bid amount on this property was \$994.94 and an offer to purchase this property was received in the amount of \$996.00 from Gregory Walter Sheldon. Following review and discussion, a motion was made by Commissioner Fitzgerald, seconded by Commissioner Hansen to accept the offer to purchase on this parcel for the minimum bid amount of \$994.94. The motion carried unanimously.

The Board met with Randy Julin at 10:00 a.m. to discuss, review and consider a tax deeded property that he purchased in 2016 located at 219 Cypress Street, Wallace, ID. Also in attendance were Matt and Mindy Beehner. This tax deeded parcel did not sell at the tax deed auction that was held on June 7, 2016 and was purchased on June 20, 2016 by Randall and Cheryl Julin in the amount of \$8,655.78. Mr. Julin presented a packet of information on the



**PROCEEDINGS COUNTY COMMISSIONERS**

**SHOSHONE COUNTY, IDAHO**

**BOOK 2018**

property stating that following purchase of the property he found out there was an IRS lien on the property in the amount of \$145,000. The IRS indicated to Mr. Julin that their lien attached to this property and that Shoshone County sent the notice to the incorrect IRS address for notification. Mr. Julin has spoken to Attorney Mike Branstetter and Attorney Mike Reagan regarding this situation. Following review and discussion, the Board will present the information provided to the County Prosecuting Attorney for her review and recommendation.

Thereafter, the meeting adjourned.

ATTEST Peggy White  
County Clerk

Approved:   
Chairman

By:   
Deputy Clerk

**PROCEEDINGS COUNTY COMMISSIONERS**

**SHOSHONE COUNTY, IDAHO**

**BOOK 2018**

Thursday, August 2, 2018

The Board met pursuant to recessing Wednesday, August 1, 2018.

Present:

Commissioners: Jay Huber

Mike Fitzgerald

John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:


The Board met with Keisha Oxendine, Shoshone County Prosecuting Attorney, at 9:30 a.m. to a 2018/19 budget review. Also in attendance were Shoshone County Chief Deputy Clerk Tamie Lewis-Eberhard and Matt Beehner. Items discussed included the following:

- Keisha explained the issues and changes with the Idaho Repository site. Their office used to be able to pull case files and this can't be done any longer. Now they have to submit a data request form. This information is used to compare counties and case statistics.
- One of the greatest impacts in their office, along with the Clerk's office, is the conversion to the State mandated iCourts program. More work is required, more time in court, more paper and it is not efficient. Every county has had to hire more Clerk staff and Prosecuting Attorney staff to accommodate this mandate.
- A County Comparisons by population, caseload and salary worksheet was reviewed.
- A Prosecuting Attorney Criminal Case Filing Information worksheet was reviewed.
- Keisha also reviewed a County Civil Matters by Elected Officials worksheet for budget year 10/1/2016 to June 2017, and budget year 10/1/2017 to 7/31/2018.
- Outside Revenue attributed to the Prosecuting Attorney's office 10/1/2017 to 9/30/2018 with a total monetary benefit to Shoshone County of \$82,048.55 was reviewed.
- Keisha reviewed the new grant for the 2018/19 budget that was approved for \$56,000. This grant will pay for a part-time Deputy Prosecuting Attorney in the amount of \$30,000. She is asking for a full-time position in the new budget. This is a four year grant.
- Tamie asked about grant auditing fees for the Clerk.
- The Worksheet For Budget Year 2019 for the Prosecuting Attorney dated April 30, 2018 was reviewed.

Thereafter, the meeting adjourned.

ATTEST Peggy White  
County Clerk

Approved:   
Chairman

By:   
Deputy Clerk

**PROCEEDINGS COUNTY COMMISSIONERS**

**SHOSHONE COUNTY, IDAHO**

**BOOK 2018**

Friday, August 3, 2018

Not a regular meeting day of the Board of Commissioners.

Present:

Commissioners: Jay Huber

Mike Fitzgerald

John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

Thereafter, the meeting adjourned.

ATTEST Peggy White  
County Clerk

Approved:   
Chairman

By:   
Deputy Clerk