

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2018

Monday, July 23, 2018

The Board met pursuant to recessing Thursday, July 19, 2018.

Present:

Commissioners: Jay Huber

Mike Fitzgerald

John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 9:30 a.m. and a motion was made by Commissioner Fitzgerald, seconded by Commissioner Hansen to amend the agenda for Wednesday, July 25th at 10:30 a.m. and add Keisha Oxendine, Shoshone County Prosecuting Attorney for an Executive Session ID Code 74-206(f), Pending Litigation and a Decision in open session concerning IHFA v Welch Stipulation Agreement which needs to be taken care of as soon as possible. The motion carried unanimously.

The Board met with Mike Gunderson, Shoshone County Sheriff and Casey VanBuskirk, Shoshone County Dispatch at 10:00 a.m. to discuss, review and consider the Idaho Public Safety Communications Commission Grant Application. Also in attendance was Tamie Lewis-Eberhard, Shoshone County Chief Deputy Clerk. On June 6, 2018 the Board approved to move forward with the grant application as presented. Their current 911 equipment is thirteen (13) years old with a life expectancy of ten (10) years. Casey reviewed the Idaho Public Safety Communications Commission FY 2019 Dedicated Enhanced Emergency Communications Grant Fee Fund Application that included equipment, maintenance and service fees. The total amount of equipment, annual maintenance and service fees requested is \$311,559.00. Once the grant application is submitted, they should be notified within a month on the award. If awarded the grant, a check is issued. Casey VanBuskirk will be the contact for the grant. Following review and discussion, a motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to approve the grant application as presented. The motion carried unanimously.

The Board met with Mike Gunderson, Shoshone County Sheriff, at 10:30 a.m. for a 2018/19 budget review. Also in attendance was Tamie Lewis-Eberhard, Shoshone County Chief Deputy Clerk. Items discussed included the following:

- Mike Fitzgerald did a recap of the current 2017/18 budget stating it is at 83% and everything is in order. The Sheriff is still struggling to keep full time staff, but the jail staff is good. They will be hiring for four (4) open positions and they will have to complete a sixteen (16) week FTO and the Academy.
- Expenditures are down going into the 2018/19 budget.
- Sheriff Gunderson is still meeting with some of the cities regarding revenues for next budget. City of Mullan is anticipating revenues to go for 2018/19 - \$6,000 to \$10,000.
- Kellogg School Resource Officer will be a 50/50 split - \$45,000 to the County. Position is just for months school is in session.

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- City of Pinehurst contract will stay the same next year.
- City of Smelterville – their contract will need to increase next year. Their budget meeting is in August.
- Wallace School Resource Officer – they are not sure how they are going to proceed.
- Board of Inmates estimating at \$200,000 revenue.
- Sheriff's Fees – still calculating.
- Personnel in the summer up the river, continues to be a problem for staffing.
Commissioner Fitzgerald stated that possibly using Waterways to fund a portion of a deputy's wage may be possible and asked Tamie to check into the Waterways Fund as an option. How can we bring in funds to take care of the river – will be an ongoing discussion to find a solution.
- Two (2) vehicles will be in the budget again next year.
- A new line item for a new Public Safety Building is needed and adding consulting into the budget.
- Judge Wayman and Judge Duggan have requested court security – Idaho Code. The Sheriff's Department does not have personnel to accommodate this request. Discussion has taken place on finding a full-time court officer or using a security company. Can court monies be used for a portion of this position? Sheriff Gunderson suggested this position be a civil position instead of a certified position which would make a difference in salary - \$50,000 civil and \$70,000 certified. The Sheriff's Department has thirty (30) cameras at the Sheriff's Department that could also be used in the Courthouse. If this position was funded, they could monitor the cameras in the Courthouse.
- Would like a wage increase for Director of 911 – a new created position.
- IT is budgeted for 2018/19 for an employee or to contract services to take care of IT. Zach with Northwest IT Tech has been working with BJ on the County's IT system and programs. Zach was previously with Coeur'd com Communications.
- Tasers and cameras will be largest expenditures for 2018/19. Cameras are part of the upgrade to meet Jail Standards qualifications. The tasers are the large expenditure. The current tasers have expired and outdated. Twenty five (25) tasers to replace which would be approximately \$40,000.
- Canine budget needs to be added in the amount of \$5,000.
- Having problems with their building – need to talk to Keith Chambers about budget and repairs for the Public Safety Building.
- Odyssey wants to put an antenna on the Public Safety building roof to bring a good signal into the Courthouse. Mike is concerned an antenna being placed on their roof could cause some issues and they have already had water issues. A new roof was put on the public safety building a couple of years ago and anchoring an antenna on the flat roof could cause some problems.

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Thereafter, the meeting adjourned.

ATTEST Peggy White
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

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Tuesday, July 24, 2018

The Board met pursuant to recessing Monday, July 23, 2018.

Present:

Commissioners: Jay Huber

Mike Fitzgerald

John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board met with Ellen Masterson, Shoshone County Treasurer, at 10:00 a.m. for a tax deed hearing to tax deed certain property in favor of Shoshone County in which 2014 taxes have not been paid. The hearing was turned over to Ellen Masterson who read all of the properties into the record. A motion was made by Commissioner Hansen, seconded by Commissioner Huber to tax deed the properties to Shoshone County as presented excluding parcel # 48N04E-20-5000, Patricia Sanders-Cornell. The motion carried unanimously. If 2014 taxes have not been paid by Thursday, July 26th, on the property for Patricia Sanders-Cornell, it will be tax deeded to Shoshone County.

RESOLUTION 2018-22

**A RESOLUTION ORDERING THE TREASURER TO TAX-DEED CERTAIN
PROPERTY IN WHICH 2014 TAXES HAVE NOT BEEN PAID**

WHEREAS, the Board of Shoshone County Commissioners met on Tuesday, July 24, 2018 with Ellen Masterson, Treasurer, in a public hearing for the purpose of tax deeding specific property to the County in which 2014 taxes have not been paid; and

WHEREAS, the notice for public hearing was advertised in the Shoshone County News Press four (4) consecutive weeks.

NOW THEREFORE BE IT RESOLVED, that the Board of Shoshone County Commissioners hereby resolve and order the Treasurer of Shoshone County, to tax-deed in favor of Shoshone County, property on which the 2014 property taxes are not paid on or before July 24, 2018. The following property to-wit:

<u>OWNER</u>	<u>PARCEL #</u>	<u>ADDRESS</u>
Statutory Trustees of Western Research, Inc. Richard H. Williams	A010000E000A	124 Residence Street, Mullan, ID
Statutory Trustees of Western Research, Inc. Richard H. William	A010000E000B	NKA Residence Street, Mullan, ID

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Estate of Will S. Coumerilh, deceased	A0100023010A	521 Hunter, Mullan, ID
Ernest E. Kirk	C04500070030	1314 Polaris Ave., Osburn, ID
G.E. Miller, Trustee	D1450003010A	104 S. Division, Kellogg, ID
Castle Housing & Development	E0050009001A	929 Main St., Wardner, ID
Estate Raymond W. Butler, deceased	E0050019012A	429 Main St., Wardner, ID
Estate of Keo Mae Butler, deceased		
John Daline, Donna Daline	E0050021024B	328 Main St., Wardner, ID
Teresa Tokar, John G. Hays	E0050021024C	320 Main St., Wardner, ID
Richard H. Williams	MC0234	Residence Street, Mullan, ID
Statutory Trustees of Western Research, Inc.		
George Albertini	O0550011002B	NKA Burke Road, Gem, ID
George Albertini	O0550012004A	NKA Burke Road, Gem, ID
John G. Murphy, Lillian June Murphy	O250000A003A	5310A Burke Road, Wallace, ID
Estate of Annie Mary Haddock Smelterville	O25750000100	901 Lower Page Mine Rd.,
Deceased		
Floyd Davis	48N02E302075	NKA Ross Gulch Rd., Pinehurst, ID
H. Wayne Taylor	48N04E147820	138 Black Cloud Lane, Wallace, ID
Shannon M. Johnson-Taylor		
Patricia L. Sanders-Cornell	48N04E-20-5000	NKA Mullan Ave., Osburn, ID
Statutory Trustees of	48N05E307600	NKA Frontage Rd., Wallace, ID
Sundance Mining & Development		
Lloyd E. Sanders		
Statutory Trustees of	48N05E309200	NKA Frontage Rd., Wallace, ID
Sundance Mining & Development		
Lloyd E. Sanders		
Westslope Properties, Inc.	49N01E364055	NKA Kingston, ID

DATED this 24th day of July 2018.

BOARD OF COUNTY COMMISSIONERS

s/Mike Fitzgerald
Mike Fitzgerald, Chairman

s/John Hansen
John Hansen, Commissioner

s/Jay Huber
Jay Huber, Commissioner

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ATTEST:

s/Susan K. Hendrixson
Susan K. Hendrixson
Deputy Clerk

The Board convened at 1:30 p.m. to discuss, review and consider Request For Proposals for Professional Audit Services. Shoshone County requested proposals from qualified CPA firms to audit its annual financial statements for the County's fiscal year ending September 30. RFP's were sent to: Hayden Ross PLLC, Magnuson, McHugh & Co, and dm-t Certified Public Accountants. Proposals were to be received at the Shoshone Board of Commissioners office until close of business on Monday, July 23, 2018. Two (2) proposals were received as follows:

	<u>Fiscal Year Ending September 30</u>	<u>Financial Statement Prep</u>
Hayden Ross, PLLC		
Moscow, ID	2018	\$26,900
	2019	\$27,400
	2020	\$27,900
		\$3,500
Magnuson, McHugh & Co.		
Coeur d'Alene, ID	2018	\$29,500
	2019	\$30,000
	2020	\$30,600
	2021	\$31,200

As a baseline, the first three year total cost of \$90,100 for MM&C and \$92,700 for Hayden Ross were reviewed. Both bids included all services and materials to complete the work. In consideration of the two proposals scopes of work, both respondents provide equally: auditing services, experienced staff and governmental entity auditing experience. Hayden Ross provided three additional scoped work items not contained in the MM&C work: use and presentation of historical data, production of user friendly graphs and grant reconciliation. In looking at the Board's goal to have the financial statements completed in-house within the next two years, the Hayden Ross proposal was determined to be more compatible the goal and will represent a \$4,400 or \$900 savings if the transition is completed in year two or year three of the contract. A motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to accept the Hayden Ross proposal for the fiscal year ending September 30, 2018 with financial statement preparation as presented, for fiscal years ending September 30, 2019 and 2020, as presented with the option to opt out of the \$3,500 financial statement which will be made on a year-by-year determination. The motion carried unanimously.

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RESOLUTION 2018-23

**A RESOLUTION ACCEPTING THE PROPOSAL
FOR PROFESSIONAL AUDIT SERVICES
SHOSHONE COUNTY, STATE OF IDAHO**

WHEREAS, Shoshone County requested proposals from qualified CPA firms to audit its annual financial statements for the County's fiscal year ending September 30; and

WHEREAS, Request For Proposal were sent to: Hayden Ross PLLC, Magnuson, McHugh & Co, and dm-t Certified Public Accountants; and

WHEREAS, proposals were to be received at the Shoshone Board of Commissioners office until close of business on Monday, July 23, 2018; and

WHEREAS, two (2) proposals were received as follows:

		<u>Fiscal Year Ending September 30</u>	<u>Financial Statement Prep</u>
1)	Hayden Ross, PLLC Moscow, ID	2018 \$26,900 2019 \$27,400 2020 \$27,900	\$3,500 \$3,500 \$3,500
2)	Magnuson, McHugh & Co. Coeur d'Alene, ID	<u>Fiscal Year Ending September 30</u> 2018 \$29,500 2019 \$30,000 2020 \$30,600 2021 \$31,200	

NOW THEREFORE, BE IT RESOLVED that the Shoshone County Board of Commissioners accepts the proposal from Hayden & Ross as presented with the option to opt out of the \$3,500 financial statement which will be made on a year-by-year determination.

BE IT FURTHER RESOLVED that through a coordinated effort between Hayden & Ross and Shoshone County staff to provide audited Financial Statements by the end of April of each year.

DATED this 24th day of July 2018.

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BOARD OF COUNTY COMMISSIONERS

s/Mike Fitzgerald
Mike Fitzgerald, Chairman

s/John Hansen
John Hansen, Commissioner

s/Jay Huber
Jay Huber, Commissioner

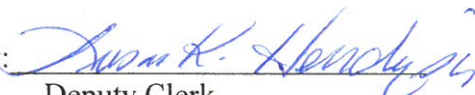
ATTEST:

s/Susan K. Hendrixson
Susan K. Hendrixson
Deputy Clerk

Thereafter, the meeting adjourned.

ATTEST Peggy White
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

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Wednesday, July 25, 2018

The Board met pursuant to recessing Tuesday, July 24, 2018.

Present:

Commissioners: Jay Huber

Mike Fitzgerald

John Hansen

Deputy Clerk: Susan K. Hendrixson

The following proceedings were had to-wit:

The Board convened at 9:30 a.m. and the meeting was called to order. The consent agenda was reviewed for consideration as follows:

CHANGES TO AGENDA: There were no changes to the consent agenda.

PUBLIC COMMENT: There was no one present from the public.

OLD BUSINESS:

1. Consideration and Decision of the Minutes of the Commissioners' Public Agenda Session dated Monday, July 16 to Friday, July 20, 2018.

NEW BUSINESS:

1. **Consent Agenda** – (These items will be enacted by one motion unless requested by a Commissioner that one of more items be removed for separate discussion.)
 - 2018 Beer, Wine & Liquor Licenses – There were no licenses presented before the Board
 - Shoshone County Pre-Pays
2. Executive Session: Indigent Cases: Consideration and Decision. Executive Session ID Code 74-206(d) – Indigent Case #2018-113/Approved. Indigent Case #2018-111/Denied

A motion was made by Commissioner Huber, seconded by Commissioner Hansen to approve the consent agenda as presented with specific items addressed as indicated. The motion carried unanimously.

Sheriff Mike Gunderson, Shoshone County, Idaho revoked the appointment of Karleigh Martin, Dispatcher in and for Shoshone County, Idaho effective July 23, 2018.

The Board met with Keisha Oxendine, Shoshone County Prosecuting Attorney, at 10:00 a.m. in Executive Session pursuant to Idaho Code 74-206(f), pending litigation. A motion was made by Commissioner Fitzgerald, seconded by Commissioner Hansen, to adjourn from Executive Session with no decision to be made in open session. The motion carried unanimously.

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The Board met with Keisha Oxendine, Shoshone County Prosecuting Attorney, at 10:30 a.m. in Executive Session pursuant to Idaho Code 74-206(f), pending litigation. A motion was made by

Commissioner Huber, seconded by Commissioner Hansen to adjourn from Executive Session. The motion carried unanimously. A motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to approve the Stipulation and Agreement for Entry of Foreclosure Judgment as Between Plaintiff and Defendant on Case No. CV40-18-0200. The motion carried unanimously. Idaho Housing is foreclosing on a property that has a County lien filed. This stipulation will allow Idaho Housing to proceed with the foreclosure and the County retains their lien status in order of priority.

The Board met with Tamie Lewis-Eberhard, Shoshone County Chief Deputy Clerk at 2:00 p.m. for a 2018/19 Budget Review. Also in attendance were: Shoshone County Sheriff Mike Gunderson, Shoshone County Prosecuting Attorney Keisha Oxendine, and Mindy Beehner. Items discussed and action taken included the following:

- Dates regarding the budget timeline are the Clerk gets the budget to the BOCC on August 6th, the BOCC returns to the Clerk by August 15th and to the newspaper by the 20th. The budget hearing date is scheduled for September 4, 2018 at 4:00 p.m. with a final budget to be made by September 10, 2018.
- Tentatively scheduled to meet with Elected Officials on August 13th and with the Clerk on August 14th for budget review prior to publication.
- Reviewed Draft Fiscal Calendar, Fiscal Planning Improvements and Budget Information for Public Use.
- The new budget will include a 3% COLA for employees. Tamie reviewed the Clerk annual wages data worksheet. A motion was made by Commissioner Fitzgerald, seconded by Commissioner Hansen for the County Clerk to provide payroll information for budgeting purposes. The motion carried unanimously.
- Tamie reviewed an Idaho County Salary Comparison Chart 2018 along with a proposed 17% wage increase for the Assessor, Clerk and Treasurer to bring in line with their peers. Following review and discussion, a motion was made by Commissioner Huber, seconded by Commissioner Fitzgerald to stay with a 3% COLA increase for employees, with no wage increases. The motion carried unanimously. This discussion should be an independent focus discussion meeting on wages – not during the crunch of a budget.
- Waterways budget – Tamie stated that there is a RAC budget that can be used for the CDA River and the St. Joe where portable toilets can be charged. Occasionally RAC items are coded to Waterways. The RAC account shows a balance of \$5,010. Commissioner Fitzgerald stated there is not a 2018 RAC grant because the RAC Committee has not met. This year items should be charged to Waterways until RAC is established. Waterways is State agency funded and has been used for the Cataldo Boat Ramp. Can Waterways be levied or expanded to use for specific items i.e. CDA River Road summer law enforcement personnel?

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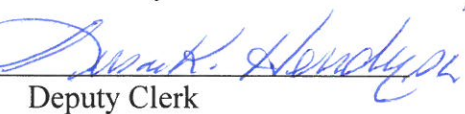
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- Public Defender grant - Eric Smith is the point of contact and the County Commissioners are the grant administrator.
- Revenue for Silver Mountain – the Board recommended using the 8.5 million assessment. A motion was made by Commissioner Fitzgerald, seconded by Commissioner Huber to have the County Clerk create a new fund that is specifically for the litigation expenses incurred on the Silver Mountain case. The motion carried unanimously.
- VEBA – resolutions (2008-54 & 2010-09) were reviewed and it is a benefit provided per employee and currently County contributes to your HRA VEBA accounts based on medical plan enrollment - \$500 yr. HRA VEBA contribution – employee only medical, \$1,000 yr. HRA VEBA contribution – employee/spouse, employee/child(ren)/ or full family, \$1,200 yr, if the employee waives coverage. On June 13, 2018, the Board found that there are no provisions for separation/combination. All eligible employees are to receive VEBA regardless if the employee is included on an eligible employee's insurance or not.

Thereafter, the meeting adjourned.

ATTEST Peggy White
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2018

Thursday, July 26, 2018

The Board met pursuant to recessing Wednesday, July 25, 2018.

Present:

Commissioners: Jay Huber
Mike Fitzgerald
John Hansen

Deputy Clerk:

The following proceedings were had to-wit:

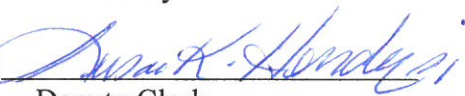
The Board met with Shoshone County EMS representatives at 9:00 a.m. to discuss, review and consider a proposal for an ambulance purchase. Those in attendance included John Specht, Bill Holstein, Mike Dexter and Mindy Beehner. Items discussed included:

- Review ambulance purchase history and grants.
- Last two cycles of State EMS Grants, SCEMS has been unsuccessful in getting a new ambulance. One of the reasons is that they no longer have any vehicle that can be used as a replacement trade-in.
- They are in need of an additional vehicle to full staff their needs.
- Need a new ambulance, but don't have a trade-in.
- No second out ambulance in Osburn now.
- Call volume has increased by 880 calls since they began providing service in 2013.
- Estimated cost of a Demo ambulance is \$141,793 plus \$25,000 for the power load system if added.
- The Board took the information presented for review.

Thereafter, the meeting adjourned.

ATTEST Peggy White
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk

PROCEEDINGS COUNTY COMMISSIONERS

SHOSHONE COUNTY, IDAHO

BOOK 2018

Friday, July 27, 2018

Not a regular meeting day of the Board of Commissioners.

Present:

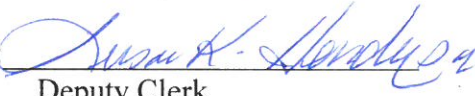
Commissioners:

Deputy Clerk:

The following proceedings were had to-wit:

ATTEST Peggy White
County Clerk

Approved: 
Chairman

By: 
Deputy Clerk